

## **WSU Parking Services**

### **Frequently Asked Questions from West Campus Residence Hall Students**

#### **When can I apply for a parking permit?**

You must know your residence hall room assignment to apply for a permit. The Housing Office will be notifying students of their room assignments between late April and early May.

#### **I see the permit prices listed on the application. Is this for one semester or for the school year?**

The prices listed on the application are for the school year.

#### **If I receive a permit, how do I pay for it?**

Once a permit is assigned, the fee is added to your Student Tuition & Fee Statement. The permit fee will be due at the same time your tuition is due.

#### **Because space is limited, which permit do I apply for to improve my chances of receiving a 24 hour permit?**

West Campus residents can apply for green or tan permits. Since these permits tend to go to a draw (applications exceed availability) it is to your benefit to mark both a first and second choice on your application. Waiting lists will be started once permits are sold out.

#### **I am interested in a permit for the Tan lot, why is this lot closed for special events?**

A Conferencing Center is housed in Tau – the Residence Hall adjacent to the Tan parking lot. When the Center hosts a conference they email the Tan permit holders, in advance, alerting them of the day and time they need to have their vehicle moved out of the lot and into the street. This inconvenience is reflected in the reduced permit cost.

#### **If I receive a West Campus permit, can I use it to park in a Main Campus lot?**

No, West Campus permits are not allowed to park in Main Campus lots. The best option is to use the WSU Shuttle service which runs between West and Main Campus. The WSU shuttle service begins at approximately 7:05 am and ends at approximately 2:30 am. If you choose to drive from West Campus to Main Campus, you will need to park on city streets surrounding Main Campus. There is limited space available on city streets around campus.

### **I own a cycle. Do I need a permit for it?**

Yes, to park your cycle (moped, motorcycle, etc.) in a WSU lot you will need a Cycle Permit. Cycles are not allowed on sidewalks or in bike rack areas. There are 3-4 designated cycle areas posted for "Cycle Parking Only". A map will be included with your permit showing these designated areas.

### **I would like to bring a bicycle to WSU. What is your bike policy?**

A new WSU Bike Policy has been established by the WSU Student Senate. Everyone bringing a bike to campus is encouraged to register their bike at: [www.winona.edu/studentssenate](http://www.winona.edu/studentssenate). Also, all bicycles are required to be placed in bike racks on campus. At no time are they allowed to be chained to railings, poles, trees, etc. At the end of the school year, bikes must be taken home or they will be impounded as abandoned bikes.

### **If I choose not to purchase a permit, can I park on the street?**

Yes, there are students who choose not to purchase a permit and park on city streets. This method of parking is highly discouraged and very risky! There are two city ordinances students should be aware of when parking on the street to prevent being ticketed/towed by the City. The first is a "20-Hour Parking Ordinance". Vehicles parked on City of Winona streets in excess of 20 hours are subject to a fine and may also have their vehicle towed. The second is the "Alternate-Side Parking Ordinance". This goes into effect on November 1 and stays in effect until April 1. Vehicles parked on city streets during this time need to be parked on the correct side of the street. Students will receive an email and flyers will be posted prior to November 1, detailing these two ordinances. Students will need to notify their guests/visitors of these city ordinances

### **How do I cancel my permit request?**

If you are no longer planning to attend WSU and need to cancel your permit request, please send us an email to [parking@winona.edu](mailto:parking@winona.edu). Include your full name and your WSU ID number. If we have already sent your permit (many permits are mailed by mid August), the permit will need to be returned to our office with your name, ID number and a brief note as to why you no longer need your permit. Please return permits to: WSU Parking Services, P.O. Box 5838, Winona, MN 55987. Permits must be returned by the first class day to qualify for a credit/refund.

### **How do I contact WSU Parking Services?**

Parking Services is temporarily located at the window near Somsen 114. We will move back to Maxwell 233 mid-May. Our office hours are Monday through Friday from 8 am to 4 pm. Feel free to contact us by phone, 507-457-5062; email [parking@winona.edu](mailto:parking@winona.edu) or you may obtain information from our website at [www.winona.edu/parking](http://www.winona.edu/parking).