Emily called the meeting to order at 5:00pm

Guest Speakers
No guest speakers

Special Events On-Campus
- Grocery Bingo sign up for March 17th it will be on Smaug Stage
  - Will remind everyone about it during that meeting that day too

Special Events Off-Campus
- Thank you for coming to movie night! It was a success😊
- Bowling will be Saturday, March 21st
  - Tickets on sale Monday the 16th at 9am
  - Spread the word when we get back and that there will be a shuttle again

Concerts
- Ticket sales: 929 sold so far
- Just going to briefly go over spring concert jobs
  - Selling tickets: if we have tickets left the day of the concert, you will sit at the will call office with Megan selling those for $20 each. People who sell tickets online will have to pick up their tickets also so we will need people to be in there.
  - Wristbands: Putting wristbands on people when they come in and making sure they are not tight on them.
  - Ripping tickets
  - Basketball Court Step: stand around the basketball court in different spots and make sure people know to watch their step. We don’t want anyone to trip or get hurt.
  - Closed doors: Standing by the doors that are closed and they will need to be watched so people don’t come in without a wristband if they go to the bathroom or out of the gym.
  - Sit by the stairs to the W-Room: Sit by the stairs going up to the W-Room and not letting anyone up there
  - Hospitality: Draw from wall of fame and watching downstairs.
  - Crowd Control: Like usual watching the crowd and making sure nothing inappropriate is happening.
  - More directions for each job will be given after spring break but just think about what you would like to do for when we sign up after spring break.

PR Print
- Whiteboards updated around campus
- Bowling and bingo posters are in the office and need to be hung up. Does anyone want to hang them up for extra credit?
Alicia and Ali will do them.

- Ideas for promotion for the concert?
  - So if anyone has any ideas right now or if not email Maggie if you have an idea.

**PR Tech**
- Share bingo and $3 bowling on Social Media
- How to promote spring concert online?
  - If you have any ideas you can email Claire.

**Accounts**
- Total: $29,256.88
- SE On-Campus: $1,015.43
- SE Off-Campus: $1,649.50
- Concerts: $508.70
- PR: $397.92
- Assistant Director: $1,331.23

**Assistant Director**
- Wall of Fame
  - Alyssa Wakeman for working hard at $3 bowling night.
- Bonding tonight- Big Hero 6
  - Meet in the office 30 minutes after the meeting if you want to grab food.
  - We will have popcorn, puppy chow, and juice
- Intramural volleyball interest sign-up
  - Put your name on the sheet if you’re interested in an upac women’s intramural volleyball team. The real sign up to turn in will be after spring break. It will be starting March 26th and we will play every Thursday during 7-10pm sometime. So you will need to be free from 7-10 on Thursdays.

**Director**
- Office closes on Friday at 1pm instead of 4pm. Lets go home for spring break and go on vacation. Do what you must.
- Thank you for helping during extra office hours last week.
- Tell your friends about the concert over break and ask if they want to come down. You can get the tickets for them at the discounted rate.
- Think about if you want to run for a board position over break, it is a big decision.
  - Nominations will be on the 24th
- Remember to get your attendance up for the spring concert. We will expect you to pay, if you’re not at attendance for the ticket price but we will give you the money back after you work hard at the concert.
- The clothing order is here and after we have committees you can come and get it.
Joe/Tracy

Tracy:

- Whole day on Monday was spent on Marketing. Starting tomorrow we have 4 ads and online ads going to into the Winona daily news and Winona post.
- Winona, Rochester, and Lacrosse radio station ads will start tomorrow.
- Sent an employee email out yesterday. Some employees take class here and most only have an employee ID. If they only have an employee id they need to show prove that they are registered for classes this semester then they can get the $10 ticket price.
- We have a signed contract starting today!
- Eli will help see if Parmalee will do some social media promoting for us.
- KQ98 is doing some on site promotions the day of the concert. They will be doing some crowd activity and announcing the acts. Which will be great to have.
- Really enjoyed Friday and Saturday with a chunk of upac members in Emerging Warriors. We got to experience the rock wall for the first time ever for students. It is the largest climbing wall in a University in the U.S.
- Safe travels for Spring Break and see you after!
- Reminder if you’re going to NACA, we have a meeting tomorrow at 1pm in Dining room B. We will have plenty more meetings after spring break.

Joe:

- Glad to be back everyone! He highly recommends the Florida Keys when you’re older. His wife and him were the young people there. Put that on your to do list!
- You guys deserve a lot of kudos for everything you guys put on for campus. There is a lot of work to put on the Spring Concert and it doesn’t go unnoticed on how much work everyone does.
- Your building is open 24/7 until Thursday night!
- He was going to try the rock wall but if you guys are sore, he doesn’t know.

Meeting adjourned at 5:20pm