Administrative & Service Faculty Meet & Confer Minutes
April 25, 2013 • Somsen 106

Attending: Scott Olson, Connie Gores, Jim Schmidt, Nancy Jannik, Lori Mikl, Christine Woyczik, Tracy Rahim, Alex Kromminga, Tania Schmidt, Brett Ayers, Kate Parsi, Chad Kjorlien, Nancy Peterson, Jill Quandt

University Improvement, Assessment, and Accreditation Committee
Tracy Rahim initiated discussion by noting that ASF has endorsed the committee’s initial charge and structure as revised from the HLC Committee:

- The new Long Range Planning Committee was IFO’s initial response to a request for ideas and alternatives to the UIAAC
- Several of the bargaining units seem to have differing views of the committee, which will make the process challenging
- The primary reaction to the LRP proposal is the makeup of the committee; it is heavily weighted towards IFO
- President Olson commented that the process may be headed towards a compromise solution of a three-committee structure – LRP, budget, and assessment
- Connie Gores noted that this structure is perceived as a best practice in higher education
- President Olson commented that the LRP makeup will probably change, with Tracy adding that Student Senate has already said that it desires 25-percent of the members

Vice President Open Positions
President Olson reviewed the status of his plans for filling the two open vice president positions:

- He is currently interviewing four candidates for the Student Life and Development interim position
- The process for University Advancement has just closed; there are nine candidates
- He plans to meet with every candidate
- President Olson asked if a search committee was necessary; the group agreed that it was acceptable for President Olson to interview candidates and share his recommendations with ASF
- It’s an open question for both positions if the structure of responsibilities will remain as they are, or if they will be shared or divided in some way
- Jill Quandt asked about the length of term for each; Student Life and Development will likely be interim for a year, following the academic year cycle; University Advancement is not tied to the academic year so that term will be less clear
- When asked if there is a chance that the positions may not be designated as “vice president,” President Olson responded that he wants to do what’s best for student success and that this may be a good opportunity to examine the structure of each position to make them most effective

Best Places to Work For
Administration gave a brief overview of results, with a summary and data to be forwarded to the executive board:

- President Olson observed that nothing stood out from the data, although it did point to some areas where the university could improve
- Tracy asked if there were plans to look more closely at these areas for improvement, which was confirmed by administration
- Nancy commented that this was one of the intended objectives for the UIAAC
- President Olson followed that this sort of data should continue to be collected and reviewed to guide the university in making decisions and improvements
- Jill advocated for continued participation in the survey
HealthForce Minnesota
President Olson gave a brief overview of HealthForce Minnesota’s current status and recommended bringing Jane Foote for a future meeting for a full review:

- MnSCU is moving away from the “center of excellence” model, although funding for these has continued longer than originally proposed
- HealthForce has performed well and diversified its funding stream
- It is looking at further diversifying its sources of funding, including MnSCU funding, membership fees, fee-for-service and consulting, and soliciting gifts
- Alex Kromminga noted that HealthForce could serve as a useful platform for taking advantage of opportunities in emerging fields, such as healthcare leadership

Legislative and Budget Updates
In a brief update, President Olson expressed his continuing concern with projected enrollment for the upcoming year and its impact on the university budget

Technology Master Plan
Nancy informed the group that Ken Janz will send a draft of the plan for review

Policy IB.1.1
Lori Mikl noted that the latest revised version addresses procedures for complaints of discrimination, harassment investigation, and resolution

Regulation Updates
Nancy informed the group that 3-22 and 3-25 have gone through the review process, with these versions requiring only final feedback from bargaining units
Regulations 3-4 and 3-18 are final and awaiting sign-off

Next Meeting
The next Meet and Confer is scheduled for Thursday, May 16, at 9 a.m.

Minutes submitted by:
Brett Ayers, ASF Secretary
May 3, 2013