Administrative & Service Faculty Meet & Confer Minutes
August 15, 2013 • Somsen 213

Attending: Scott Olson, Patricia Rogers, Ken Janz, Karen Johnson, Barb Oertel, Lori Mikl, Lori Reed, Tracy Rahim, Alex Kromminga, Brett Ayers, Nancy Peterson, Jill Quandt, Chad Kjorlien

AFSCME Internal Review Process Feedback
President Olson noted several revisions in the draft AFSCME process document that were recommended by MMA, primarily consisting of minor language changes and moving the internal posting process closer to that developed by ASF.
He added that, in developing these processes, it is important to use language and construct procedures that affect local unit control only and that do not have state-level bargaining implications.

SIA Review Committee
Tracy Rahim pointed out that the timeline had been revised to permit fall 2013 applications.
Three administrators will be needed for the review committee; former members were Ted Reilly, Nancy Jannik, and Connie Gores.
Nancy Peterson and Eri Fujieda will represent ASF on the committee.

Dean and Administrative Searches Planning Update
Patricia Rogers updated the group that planning for several searches is underway:
- College of Business dean search is moving forward using a search firm.
- College of Education dean search will begin shortly, also using a search firm.
- College of Science and Engineering dean search will likely begin in September with the search being conducted by the university.

Ted Reilly will carry an associate vice president title and will be in place for the next academic year.
Peter Miene will remain in the interim assistant dean for the College of Liberal Arts.
Nancy Jannik will hold an associate vice president title, advising on the CAST program and the development of the Education Village.
President Olson added that Cabinet will discuss on Monday ways to potentially streamline and restructure university administration.

Railway Underpass Construction Progress
President Olson informed the group that negotiations continue on a start date for the project—groundbreaking may be possible this fall.
Construction of two underpasses is still likely.

Karen Johnson added that the Kryzsko renovation/addition project is in the middle of the bidding process.
Baldwin Lounge will be offline for the entire academic year; the Purple Rooms will be offline after December; the WSU Bookstore will temporarily move to the area now occupied by the Winonan.

Facility Naming Process
The process is now in the hands of administration in order to move forward; University Advancement will take the lead in compiling a list of “non-namable” buildings and spaces and areas that require further consideration.
Enrollment Update
Barb Oertel gave a brief update, noting that enrollment remains slightly down from the past two record years.
The number of transfer, graduate, and degree-seeking international students is slightly higher for fall.
The university remains on track for the budget projecting this level of enrollment developed earlier this year.

Charting the Future Feedback
President Olson gave an overview of the status of “Charting the Future,” the MnSCU planning process for which co-convened, and asked the executive board if there was merit in seeking feedback through an open forum.
General consensus was that an open forum is a good idea, along with other conduits for providing opportunities to respond to the report.

Minutes submitted by:
Brett Ayers, ASF Secretary
August 20, 2013