President Tracy Rahim confirmed quorum and called the meeting to order
Meeting agenda introduced and approved by membership (TR)

Secretary’s Report
Secretary Brett Ayers introduced minutes from the April meeting; minutes approved

Treasurer’s Report
Treasurer Sarah Olcott reported a campus account balance of $1.00; Winona National Bank account balance of $1,265.96
Excursion on the Cal Fremling is still planned for May 13, has been postponed due to boat’s unavailability; new excursion date to be announced

Membership Coordinator Report
Membership Coordinator Charlie Opatz recognized two new full-share members: Jen Jonsgard (Scholarship Coordinator) and Arlette Gensmer (Business Outreach Coordinator)

Vice President’s Report
Vice President Alex Kromminga reported that Assistant Athletics Director, Compliance, has been classified at Range C
Assistant Director Annual Giving has been recommended at Range C
Director Annual Giving will be recommended at Range D

President’s Report
Tracy reported that Maureen Osborne is leaving the Assistant Director of Annual Giving position
There is word that Healthforce MN intends to initiate an emergency hire; please report any details

April WSU Meet & Confer highlights include:
- ASF Search updates – the PD/PAQ for the IWC Director will be updated with plans for an early summer search; Web Content Specialist to be searched before the end of the fixed-term appointment
- Diversity Plan – the President commented that the diversity plan that was submitted should be sufficient for the foreseeable future, although MnSCU is implementing a new template; the Title IX/Affirmative Action Committee is planning implementation; conversations have begun on splitting off a Diversity Committee that will be separate from the Title IX group
- Charting the Future – WSU will likely proceed with no-cost or low-cost initiatives, especially if they align with our new strategic framework; current implementation team members could discuss which initiatives to bring forward and implement
- Enrollment – likely to be down about 50 students from the 1,675 target for Fall 2015 is likely to be down 50 students; more students attended Fall Scholarship Registration than last year, which is encouraging
- Laird-Norton Building – design consultation to begin this fall with renovations expected in January
April HR meeting updates include:

- Use the newly revised forms if considering a PD re-write or new PD; use very succinct statements and make sure that all signatures are secured before submission; new forms are available here: www.winona.edu/asf
- I-9 forms are missing for several employees, who may be contacted by HR
- Counseling Center position search has failed; the PD will be re-written and the position will go to ASF (instead of MMA); Karen Johnson will serve as interim leader of the section

Reminder about ASF Steward’s Training scheduled for June 2, 10 a.m. to 12:00 noon, immediately following the June membership meeting

New Business
Mike Turgeon (Athletics) presented a proposal for student-athlete priority registration:

- NCAA legislation implemented fall 2016 that tightens satisfactory academic progress requirements
- Credits towards progress will count only in the major, with an exception for majors that require a minor
- Student Senate requested that priority be given to all seniors first followed by juniors

Following presentation, no comments were voiced;
Motion to approve as presented seconded (SO/AK); motion carries on voice vote

Feedback requested on proposal for Strategic Framework for Long-Range Planning with none offered
Motion to accept as presented is seconded (KP/CO); motion to accept carries on voice vote

Old Business
None reported

Committee Reports
Contract Negotiations – reviewed constituency survey at last meeting, with major issues including contribution to healthcare savings accounts and healthcare plans, increasing PDF, and tying compensation increases to satisfactory performance evaluations

Current contract up for ratification vote today; insurance review has opened up for new contract
Looking at revisions in additional duty pay to account for those taking on duties at or below range

Legislative Committee – Senate is voting on ratification of current ASF contract today; budget agreement has still not been reached

Charting the Future – two remaining meetings to finalize decisions about policy review and revision, advising, and technology

Arboretum & Land Stewardship – Arbor Day was successful; group has met with campus master plan consultants

Orientation – four sections created for new transfer students; faculty sessions planned for May 11
Bike Task Force – searching for student member; developing bike use and policy survey; develop relationships with other community groups discussing bike issues; member suggestions that task force also consider other types of transportation, such as long boards

Search Committees
Director of K-12 Partnerships, HealthForce MN – Misun Borman has been hired
Counseling Services Director – search has failed
Healthcare Workforce Development Director – Mary Rosenthal hired
Hall Director (2-3) – candidates on campus this week
Director, Grants & Sponsored Projects – chair selected
Director, Retiree Center – posted; committee waiting for files
Pre-K Head Teacher (2) – no update
Library Dean – search on hold until fall although the committee is in place; Ken Janz will serve as interim dean
Alumni Relations Director – committee is developing questions, choosing chair
Admissions Counselor – NOV posted; committee is developing questions
Vice President, University Advancement – no updates
Student-Parent Grant Assistant Director – not posted
Assistant Athletics Director, Compliance – not posted
Admissions Counselor (2) – committee recently named

SIA Presentations
Jill Quandt presented the project “Testing Services Pilot Program”:
- Rollout consisted of 236 individual proctored tests; more than 1,000 participated in group proctoring
- User surveys showed relatively high levels of satisfaction

Darcie Mueller, Charlie Opatz, Kate Parsi project “First-Gen Warriors”:
- Ongoing orientation class, club, and advisory board, website
- New initiatives include culture change efforts, sticker awareness campaign, diversity roundtable for faculty development, sustainability initiative
- To sustain the program, a scholarship and discussion panel have been created

Good of the Order
Row leaders are needed for commencement
In response to a question on open forums to provide input on the campus master planning process; these will be held when the consulting firm is next on campus

Meet & Confer Items
The following will be included in the May Meet & Confer agenda:
- ASF feedback on the strategic framework for long-range planning
- ASF input on student-athlete priority registration
- Update from Cabinet on revisions to the ASF internal search process

The next meeting is on Tuesday, June 2, at 8:30 a.m.

Minutes submitted by:
Brett Ayers, ASF Secretary
May X, 2015