

Art/Graphic Design Major

8888 S 32nd Street ☞ Inver Grove Heights, MN 55655 ☞ Telephone
student@winona.edu

EDUCATION

Bachelor of Arts degree, Art

Expected graduation: May 2009

Winona State University

Winona, MN

☞ Graphic Design Option

GPA: 3.75

☞ Interdisciplinary program: Art, Mass Communications, and Marketing

☞ Electronic Portfolio website: www.winonastudent.htm

RELATED COURSEWORK

☞ Graphic Design

- ♦ Proficient on both PC and Mac
- ♦ Skilled in Microsoft Word, PowerPoint, Excel, Publisher, Adobe PageMaker, Adobe Illustrator, Adobe InDesign, Adobe PhotoShop, Quark Express 5.0, SPSS, Windows Movie Maker, Internet and e-mail

☞ Visual Communications

- ♦ Developed media skills; black and white photography development

☞ Principles of Marketing

- ♦ Buyer behavior, channels of distribution, pricing and social issues

GRAPHIC DESIGN EXPERIENCE

Graphic Design Intern

4/08–8/08

New Image Graphic Design, Inc.

Winona, MN

- ☞ Assisted in the design and creation of publications, which included brochures, booklets, posters, catalogs, print advertisements, billboards, magazines, newspapers, postcards, various marketing materials and other projects
- ☞ Photographed variety of subjects, consulted with clients, and demonstrated flexibility by completing various tasks as assigned by the director
- ☞ Maintained billing and record-keeping paperwork for clients

CUSTOMER SERVICE EXPERIENCE

Sandwich Artist, Sub Sandwich Heaven, Winona, MN

9/07–present

Server, Pizza House, Winona, MN

8/05–4/07

- ☞ Delivered quality customer service to ensure repeat business
- ☞ Demonstrated excellent time management and organizational skills when scheduling employees and restocking and maintaining inventory
- ☞ Recognized by supervisors for responding to customer complaints with professional and effective strategies

LANGUAGES

- ☞ Fluent in Spanish with basic speaking and reading knowledge of Japanese