

TECHNOLOGY SAMPLE

1234 Main St. Winona MN 55987 (507) 123-1345 name12@winona.edu

Objective	To obtain an internship position in UNIX or Windows system administration, computer network administration, or embedded systems	
Education	Bachelor of Science, Computer Science Winona State University, Winona, MN	Anticipated December 2009
Technical Achievements	<ul style="list-style-type: none">• Developed and maintained a 16 computer Linux based robotics lab• Built a 7-node Beowulf clustered super computer• Presented public seminars on topics such as: An Introduction to Linux, Computer and Network Security, Computer Hardware Repair and Maintenance	
Technical Expertise	Languages: C/C++, Visual Basic, Java, Python, Shell scripts Operating Systems: Linux, AIX, DOS, Windows 95/98/ME, Windows NT/2000/XP, Mac OS 8.6+ and OS 10 Platforms: PC, Mac, RS6000	
Experience	Computer Technician Winona State University, Winona MN	2007-Present
	<ul style="list-style-type: none">• Support faculty, staff and students with software and hardware computer problems• Preserve confidentiality of client• Establish helpful relationships with faculty and staff	
	Network and Systems Administrator UNIX/ Windows 2000 (2004-2006) Winona State University, Winona MN	
	<ul style="list-style-type: none">• Ensured network and server stability, efficiency and security• Developed and maintained servers for the Computer Science department• Provided assistance to faculty and students with computer software and hardware issues	
Affiliations	Winona State University, Winona MN Student Technology Access Team: Public Relations Association for Computing Machinery Users Group President	May 2006-Present
Personal Attributes	Excellent interpersonal skills, willing to work long hours, versatile, innovative, life-long learner, dedicated	
References	Available upon request	

Sample resumes available for download on Career Services Website: www.winona.edu/career/resumes
Call 507-457-5878 and setup an appointment with a career advisor to have your resume critiqued
Winona State University, Career Services, 314 Maxwell Hall, Winona, MN 55987