Job Title: Manufacturing Engineering Intern (Temporary)
Department: Manufacturing
Reports To: Director, Manufacturing Operations
FLSA Status: Non-Exempt

General Overview: Responsible for developing and improving current and future production processes and updating production Standard Operating Procedures under the direction of the Manufacturing Engineers. Perform audits on current Standard Operating Procedures. Leading the implementation and improvement of 5S in manufacturing; including setting up and continuously monitoring audits and making changes based on audit findings. Update manufacturing specifications for current processes.

Essential Duties & Responsibilities:

- Develop and improve current and future production processes under the direction of Manufacturing Engineers.
- Update production Standard Operating Procedures under the direction of Manufacturing Engineers.
- Perform audits on current Standard Operating Procedures.
- Lead the implementation and improvement of 5S in manufacturing, including setting up and continuously monitoring audits and making changes based on audit findings.
- Update manufacturing specifications for current processes at the bat shell and finished product levels.
- Troubleshoot daily production issues when they arise.
- All other duties as assigned.

Knowledge, Skills, Abilities and Education Required:

- Prefer completion of at least two years towards Bachelor’s degree in Composite Materials Engineering program including related courses Introduction to Composite Materials, Introduction to Engineering Statistics, and Composites Manufacturing.
- Prefer training in lean manufacturing and 5S.
- Knowledge of hands-on product and process testing is a plus.
- Ability to complete and handle detailed work instructions.
- Ability to handle difficult tasks with minimal supervision.
- Working knowledge of common manufacturing techniques.
- Excellent verbal and written communication skills.
- Working knowledge of Microsoft Excel, Word, and PowerPoint
- Strong organizational skills
- Ability to work in a demanding, dynamic environment where precision, quality, and confidentiality are top priority.
Working Conditions: Manufacturing work environment, lab environment, warehouse environment, and/or general office environment.

Safety Hazards: Exposure to dust, air borne fibers, fumes, dirt, noise, vibrations, chemicals, and solvents. Walking between buildings is required. Safety glasses, hearing protection, and gloves are required while performing certain tasks.

LANGUAGE SKILLS
Ability to read and interpret documents such as product specifications. Ability to write reports and correspondence. Ability to speak effectively before groups of customers or employees of organization. Must have proven exceptional written presentation and verbal communication skills.

MATHEMATICAL SKILLS
Ability to calculate figures and amounts such as proportions, and percentages. Ability to apply concepts of basic math and geometry.

REASONING ABILITY
Ability to apply common sense understanding and carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several variables in standardized situations.

PHYSICAL DEMANDS
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit or stand and use hands requiring finger dexterity, and handling or working with equipment. The employee is frequently required to reach with hands and arms. The employee is regularly required to stand and walk. The employee will occasionally lift and/or move objects weighing 50-75 pounds. Specific vision abilities required by this job include close vision, distance vision, and color vision. Employee will be required to hear telephone.

Resumes can be mailed or emailed to:

Miken Sports
Attn: Carla Gavin – Human Resources
131 Bissen Street
Caledonia, MN 55921
cgavin@mikensports.com
(507) 725-7121
This job description does not list all the duties of the job. You may be asked to perform other instructions and/or duties. You will be evaluated in part based upon your performance of the task listed in this job description.

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