WINONA STATE UNIVERSITY

GRADUATE ASSISTANT POSITION DESCRIPTION

Graduate Assistant Position Title: Graduate Assistant for the Outdoor Education & Recreation Center

Department or Program Position Located In: College of Education

Supervisor's Contact Information:

Name: Eric Barnard

Phone: 507-457-2620/ 208-478-1005

Location: Wabasha Recreation Center LL117

Email: ebarnard@winona.edu

Date of Notice: April 2015

Application Deadline: Until Filled

Begin/End Dates for Employment: August 20, 2015 - May 5, 2016

Full Time (320 hrs semester/20 hrs week): ● **Part Time (160 hrs semester/10 hrs week):** ○

Required Application Documents (checked items must be submitted with application)

- ☑ Cover Letter
- ☑ Resume
- ☑ Professional References (must include contact information/phone/email address)
- ☑ Other (list documents to be submitted) Certification cards from professional trainings

Type of Assistantship Requested: Staff ● Teaching ○ Research ○

Position Description (purpose, expectations, or more detailed information):

The graduate assistant position for the Outdoor Education & Recreation Center will serve to provide students with practical, hands- on experience in a multitude of areas including but not limited to: program development & facilitation, risk management development & implementation, budget management, and community outreach & engagement.

Students in the Educational Leadership program fit particularly well into this position due to the emphasis on practical experience and leadership principles.

Initial Tasks and Responsibilities (tasks and responsibilities at start of position):

Accepted candidates will be expected to work varied hours including evenings and weekends. OERC graduate assistants will work closely with the OERC Director in all phases of program development & implementation, risk management oversight, marketing, and community engagement.
OERC graduate students will also be expected to lead outings & trips, oversee rental center operations, and facilitate workshops & clinics under the guidance of the center director.

Qualifications (minimum and/or preferred requirements):

Minimum qualifications include experience in at least two of the following areas: flat water canoeing/kayaking, rock climbing, backcountry camping skills, group facilitation, outdoor risk management, whitewater paddle sports, & wilderness first aid or wilderness first responder certification

Preferred skills/knowledge include: Wilderness First Responder from NOLS or WMA, experience facilitating outdoor activities, experience leading multi-day backcountry trips, & climbing instructor certifications from AMGA, PCIA, CWA, or PCGI. Experience developing and facilitating freshman orientation trips is also preferred.

Additional Information (worksite, hours, other pertinent information):

Graduate students will be expected to work varying hours which will be determined by the program schedule and predetermined expected goals and outcomes which will be developed with each student.

We are requesting one male and one female graduate assistant to help work with all ages and demographics.