

APPLICATION FOR GRADUATE ASSISTANTSHIP

Note: This application will not be processed unless you have been admitted to a Master's, Specialist, or Doctoral degree program of study.

After completing page 2, return to the Office of Graduate Studies:

Pat Cichosz
Winona State University
Box 5838
Winona, MN 55987

I) STUDENT APPLICATION SECTION

Name _____ Warrior I.D. _____
Last First MI Maiden

Address _____
Street City State Zip

Day Phone _____ Evening Phone _____

Email Address _____

Term(s)/Year(s) Proposed for Assistantship _____

Undergraduate Record:

College or University From Which You Graduated _____

Major Field _____ Degree _____ GPA _____
(overall)

Graduate Record: (If applicable)

College or University From Which You Graduated _____

Major Field _____ Degree _____ GPA _____
(overall)

Proposed Graduate Work:

Department _____ Degree You Are Seeking: ___ **Master's** ___ **Specialist** ___ **Doctorate**

Department or Unit in which you plan to work _____

Type of Assistantship Requested: Teaching Research Staff

Pertinent Work Experience: (List work experiences in support of this assistantship)

Place	Type of Work	Year
_____	_____	_____
_____	_____	_____
_____	_____	_____

References:

Name	Address
1. _____	_____
2. _____	_____
3. _____	_____

Signature of Applicant _____

Date _____

-- Pay Option --

12 month – If you plan to take summer courses during your first year, choose this option (results in a smaller monthly check). *This option available only for the first year of the assistantship.*

9 month – If you DO NOT plan to take summer courses during your first year, choose this option (results in a larger monthly check). *This option must be chosen for the second year of the assistantship.*

II) DEPARTMENT RECOMMENDATION SECTION

(See WSU Regulation 3-10 for procedures for hiring graduate assistants)

The _____ department/unit/program recommends the appointment of
_____ to a _____ graduate assistantship for
Student's Name Full-Time (20 hrs./week) - Half-Time (10 hours/week)

Fall, Spring, and Summer Fall and Spring Fall only Spring only of _____
(year)

The duties of this graduate assistant will be: (check category that reflects the *primary* duties of the student)

Teaching ___ yes ___ no Research ___ yes ___ no Staff assignment ___ yes ___ no

Describe the teaching, research, or staff duties of this graduate assistant:

Salary \$ _____

- \$10,000 for full-time academic year at 20 hours per week **OR**
- \$5000 for half-time academic year at 10 hours per week.

Tuition Reimbursement? ___ yes ___ no

Current full-time reimbursement covers full tuition costs for a maximum of **12** credits per semester. Half-time reimbursement covers full tuition costs for a maximum of **6** credits per semester. Per credit fees are the responsibility of the graduate assistant.

Funding Source (Check one)

Graduate Assistant Cost Center (210301)

Please provide dept. cost center: _____
Salary & tuition funded by WSU GA cost center.
Budget is transferred to department cost center from GA account

Department Cost Center: _____

Salary & tuition funded directly by department account.

The graduate assistant will be assigned to and supervised by _____
Supervisor's Signature

.....

Approvals:

M.S., Ed.S. or Doctoral Department Chairperson Date

Director of Graduate Studies Date

Budget Director Date