WINONA STATE UNIVERSITY
REQUIRED CHECKLIST FOR ALL CURRICULAR PROPOSALS

Course or Program: CS150

This checklist enables A2C2 representatives to endorse that their departments have accurately followed the Process for Accomplishing Curricular Change. For each course or program proposal submitted to A2C2, this checklist must be completed, signed by the submitting department's A2C2 representative, and included with the proposal when forwarded for approval. Peer review of proposals is also strongly advised, e.g., departments should discuss and vote on the proposals as submitted to A2C2, rather than on just the ideas proposed or drafts of proposals.

If a proposal fails to follow or complete any aspect of the process, the Course and Program Proposal Subcommittee will postpone consideration of the proposal and return it to the department's A2C2 representative for completion and resubmission. Resubmitted proposals have the same status as newly submitted proposals.

Note: This form need not be completed for notifications.

1. The appropriate forms and the “Approval Form” have been completed in full for this proposal. All necessary or relevant descriptions, rationales, and notifications have been provided.
   x  Completed

2a. The “Financial and Staffing Data Sheet” has been completed and is enclosed in this proposal, if applicable.
   x  Completed  NA

2b. For departments that have claimed that “existing staff” would be teaching the course proposed, an explanation has been enclosed in this proposal as to how existing staff will do this, e.g., what enrollment limits can be accommodated by existing staff. If no such explanation is enclosed, the department's representative is prepared to address A2C2's questions on this matter.
   x  Completed  NA

3. Arrangements have been made so that a department representative knowledgeable of this proposal will be attending both the Course and Program Proposal Subcommittee meeting and the full A2C2 meeting at which this proposal is considered.
   x  Completed
   Name and office phone number of proposal's representative: Gary Bunce 457-5377

4. Reasonable attempts have been made to notify and reach agreements with all university units affected by this proposal. Units still opposing a proposal must submit their objections in writing before or during the Course and Program Proposal Subcommittee meeting at which this proposal is considered.
   x  Completed  NA

5. The course name and number is listed for each prerequisite involved in this proposal.
   x  Completed  NA

6. In this proposal for a new or revised program (major, minor, concentration, etc.), the list of prerequisites provided includes all the prerequisites of any proposed prerequisites. All such prerequisites of prerequisites are included in the total credit hour calculations.
   x  Completed  NA

7. In this proposal for a new or revised program, the following information for each required or elective course is provided:
   a. The course name and number.
   b. A brief course description.
   c. A brief statement explaining why the program should include the course.
   x  Completed  NA

8. This course or program revision proposal:
   a. Clearly identifies each proposed change.
   b. Displays the current requirements next to the proposed new requirements, for clear, easy comparison.
   x  Completed  NA

9. This course proposal provides publication dates for all works listed as course textbooks or references using a standard form of citation. Accessibility of the cited publications for use in this proposed course has been confirmed.
   x  Completed  NA

Department's A2C2 Representative or Alternate: Date

[Revised 9-05]
<table>
<thead>
<tr>
<th>Course No.</th>
<th>Course Name</th>
<th>Prerequisites</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CS150</td>
<td>Overview of Computer Science</td>
<td>qualifying score on math placement exam or Math 050</td>
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**Department:** Computer Science  
**Date:** 02/15/2012

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**GEP Goal Area(s):**

**CORE GOAL AREAS**

- Goal 1: Communication
- Goal 3: Natural Science
- **Goal 4: Mathematics/Logical Reasoning**
- Goal 5: History and the Social and Behavioral Sciences
- Goal 6: The Humanities and Fine Arts

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**THEME GOAL AREAS**

- Goal 7: Human Diversity
- Goal 8: Global Perspective
- Goal 9: Ethical and Civic Responsibility
- Goal 10: People and the Environment

* Courses may be submitted for up to two Goal Areas.

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**Additional Requirement Categories:**

- **Intensive:**
  - 1. Writing
  - 2. Oral Communication
  - 3. a. Mathematics/Statistics
  - b. Critical Analysis

- Physical Development and Wellness

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Provide information as specified in the previous directions.

Attach a *General Education Program Approval Form*.

Department Contact Person for this Proposal:

**Gary Bunce**  
**Name (please print):** Gary Bunce  
**Phone:** 507-457-5377  
**E-mail address:** gbunce@winona.edu

[Revised 9-6-11]
Include a Financial and Staffing Data Sheet with any proposal for a new course, new program, or revised program.

Please answer the following questions completely. Provide supporting data.

1. Would this course or program be taught with existing staff or with new or additional staff? If this course would be taught by adjunct faculty, include a rationale.

The program will be taught by existing faculty/staff.

2. What impact would approval of this course/program have on current course offerings? Please discuss number of sections of current offerings, dropping of courses, etc.

No impact.

3. What effect would approval of this course/program have on the department supplies? Include data to support expenditures for staffing, equipment, supplies, instructional resources, etc.

No impact.

[Revised 9-05]
<table>
<thead>
<tr>
<th>Department Approval</th>
<th>Date</th>
<th>e-mail address</th>
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<tbody>
<tr>
<td>ND.</td>
<td>2/15/12</td>
<td><a href="mailto:ndebnath@winona.edu">ndebnath@winona.edu</a></td>
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<table>
<thead>
<tr>
<th>Dean's Recommendation</th>
<th>Yes</th>
<th>No*</th>
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<tr>
<td>Dean of College</td>
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*If the dean does not approve the proposal, a written rationale shall be provided to the General Education Program Subcommittee.

<table>
<thead>
<tr>
<th>GEPS Recommendation</th>
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<tr>
<td>General Education Program Director</td>
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<th>A2C2 Recommendation</th>
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<td>Chair of A2C2</td>
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<td>President of Faculty Senate</td>
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<th>Academic Vice President Recommendation</th>
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<tr>
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Please forward to Registrar.

Registrar recorded. Please notify department chair via e-mail that curricular change has been recorded. Date entered

[Revised 7-13-11]