# Employer Internship Evaluation - Winona State University

Please make an honest judgment of the student-intern's performance who has served under your supervision by rating them in each of the following areas. Thank you.

Name of intern: ___________________________ Date: ____________

Company: ___________________________ Evaluation by: ___________________________

1. Reliability: Consistency in work standards, predictable, **COMMENTS (optional):**
   - [ ] Exceeded Expectations
   - [ ] Met Expectations
   - [ ] Fell Below Expectations

2. Decision Making: The ability to analyze the available facts and make sound decisions.
   - [ ] Exceeded Expectations
   - [ ] Met Expectations
   - [ ] Fell Below Expectations

3. Initiative: Enthusiastic, creativity, took initiative in completing assigned duties.
   - [ ] Exceeded Expectations
   - [ ] Met Expectations
   - [ ] Fell Below Expectations

4. Planning and Organization: Ability to budget time, and organize schedule.
   - [ ] Exceeded Expectations
   - [ ] Met Expectations
   - [ ] Fell Below Expectations

5. Communication: The ability to express thoughts and ideas both orally and in writing.
   - [ ] Exceeded Expectations
   - [ ] Met Expectations
   - [ ] Fell Below Expectations

6. Teamwork: Cooperative, interactive, supportive of others
   - [ ] Exceeded Expectations
   - [ ] Met Expectations
   - [ ] Fell Below Expectations

7. Overall Evaluation of Intern:
   - [ ] Excellent
   - [ ] Above average
   - [ ] Average
   - [ ] Below average