

Special Board of Directors Meeting  
Via Conference Call  
Thursday, April 17, 2008  
11:00 a.m.

President Ahmad called the meeting to order at 11:10 a.m. and expressed his appreciation to the board for meeting and to Kari Seime and the Negotiations Team for their diligent work on the contract. All board members were present except for John Ferden who emailed his support for the agreement along with his appreciation to the team.

**Report on the Tentative CBA – Seime** reported that for fiscal year 2008 all employees as of July 01, 2007 returning to the unit will receive one step and an across the board (ATB) increase of 1.5% retroactive to July 01, 2007. Medical doctors will receive 4.5% retroactive to July 01, 2007. For those employees at the top of the range, there will be a lump sum of \$2200 prorated by FTE back to July 01, 2007 and no step. If hired after July 01, 2007, there is no step increase; however, the ATB is retroactive to the date hired. Discussion followed.

For Fiscal Year 2009, one step for all returning members plus 1.5% ATB; one step will be added to all ranges. Medical doctors receive 4.5%. In addition, \$15,000 was added to the Professional Development Fund and \$30,000 to the Professional Improvement Fund.

Wheeler moved that the board recommend approval of the contract by the members; seconded by Morgan and carried.

**CBA Summaries – Seime** reviewed the changes to the contract Article by Article. Seime will send the summary to campuses electronically to the president and negotiations representative.

**CBA Full Contract to Campuses – Wheeler** talked with Jim Jorstad today and the Office of the Chancellor is preparing new contracts with the changes noted. The contract should be received electronically by Wheeler and Seime next Wednesday and Wheeler will forward it to the campus president and negotiations representative. A copy will need to be available at the information meeting to be looked at by members.

**Campus Information Meetings - Ahmad** indicated the dates set for campus information meetings:

Mankato	April 28
Winona and St. Cloud	April 30
Bemidji	May 01
Moorhead	May 05
Southwest	May 07
Metro	May 08

All meetings are scheduled and all full members must be notified. Only full members can attend. Members should sign in at the meeting.

**Proposed Ratification Timeline for 2007-2009 contract –**

Recommended by Negotiations Committee	Tuesday, 4/15/08
Recommended by State Executive Committee	Thursday, 4/17/08
Recommended by State Board of Directors	Thursday, 4/17/08
Summaries to Campuses	Monday, 4/21/08
Contract Complete Draft to Campuses	Wednesday, 4/23/08
Contract declared on campus	Monday, 4/21/08
Informational meetings	4/24/08 – 5/8/08
Ballots mailed by Teamsters	Wednesday, 4/30/08
Ballots must be postmarked by	Wednesday, 5/14/08
Ballots must be received by the Teamsters – 12 Noon	Thursday, 5/15/08
Ballots to be counted under the direction of the Nominations & Elections Committee	Thursday, 5/15/08
E-Mail election certification consideration by the State Board of Directors (thru 4 PM on Friday, 5/16)	Thursday, 5/15/08 – Friday, 5/16/08
Conference Call Board Meeting (if needed)	Friday, 5/16/08
Formal CBA Signing	Sometime after MnSCU Board Meeting which is Wednesday, 5/21/08 TBD

After the board certifies the election, the president and chief negotiator need to go to the Office of the Chancellor and sign the contract. Wheeler moved that the ratification timeline be accepted and recommended to the Nominations and Elections Committee; seconded by Morgan and carried.

**Ratification of Balloting Process – Wheeler** indicated ballots should go out to members of record as of April 25 or 28 and be in the mail on April 30, 2008. Notice of the process must be posted for all ASF members to access in a bulletin board in case a member does not receive a ballot in the mail. Remind members to update their mailing address with the Teamsters: [Marcia@teamsterslocal320.org](mailto:Marcia@teamsterslocal320.org)

There being no further business, on motion duly made and seconded, the meeting adjourned at 11:42 a.m.

Respectfully submitted,

Vicki Decker, Secretary