ACCEPTABLE USE OF COMPUTERS AND INFORMATION TECHNOLOGY RESOURCES

1. PURPOSE: To recognize Minnesota State Colleges and Universities (MnSCU) procedure 5.22.1, as the official university policy for acceptable use of computers and information technology resources and to identify local campus resources and appropriate authorities.

2. POLICY IMPLEMENTATION

   A. Concerns of potential violations of MnSCU Procedures 5.22.1 should be immediately reported to the Vice President for Information Technology (VPIT) or the Vice President for University Affairs (VPUA).

   B. The VPIT, VPUA, and the Chief Financial Officer will coordinate efforts to assure institutional compliance with state and MnSCU System security policies, procedures, standards and guidelines to protect the integrity of System information technology and its users’ accounts.

   C. The VPIT and the VPUA will coordinate efforts to ensure that government data in electronic format is handled in accordance with its classification under the Minnesota Government Data Practices Act, Family Education Rights and Privacy Act, and other applicable law or policies and in accordance with the collective bargaining agreements.

   D. Winona State University (WSU) users should contact the VPIT, or his/her designee(s), if they have questions, concerns or problems regarding the use of System information technology or concerning intended or unintended interruptions of service.

   E. Requests to use the trademarks or logos of the university or MnSCU should be directed to the VPUA.

   F. The E-Learning Director is responsible for providing information and education to users concerning applicable information technology policies and procedures.

   G. Decisions regarding approved hardware and software will be made by the Dean of the appropriate academic area, in consultation with the VPIT, and by the VPIT for non-academic areas.

AUTHENTICATED BY:

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Dr. Darrell W. Krueger
President
Authoritative Reference
MnSCU Procedures 5.22.1, Acceptable Use of Computers and Information Technology Resources