**Admission to the WSU Teacher Education Unit**

Education website at: <http://www.winona.edu/teachered/resources.asp>

**Winona Campus**

Application deadlines are March 1st in the spring and October 1st in the fall. WSU Pre-Education students will receive an email with the URL for the online application on the first day of class in the beginning of each semester from [pomalley@winona.edu](mailto:pomalley@winona.edu) **.** If you have questions after reading through this document, send an email to [pomalley@winona.edu](mailto:pomalley@winona.edu%20) or stop in to Gildemeister 110 on Tuesdays or Thursdays between 1:00pm to 3:00pm. When students complete the 5 minute online application, they need to select the appropriate teaching major(s) which must be the same as the pre-major listed on their Degree Audit Report- DARS and expected major upon graduation. In MN, the middle level minors can be completed with any “Teaching” major. In most other states the minor will only be honored if completed with an Elementary major or the affiliated Secondary major (e.g. ML Math with Secondary Math). For more information refer to the **Out of State License** section listed below. The professional education sequence of classes will be started the semester after students are admitted to the Teacher Education Unit.

**Rochester and Austin Campus:**

Contact (507) 285-7488 with any questions about Teacher Education Unit admissions.

**Criteria to be met prior to completing an online application:**

1. Students can **“choose” one of the** options A, B, or C; however, these test options cannot be combined. Students should take these exams as soon as possible (at least one semester before you are planning to apply to the Teacher Education Program). Research the web sites for registration deadlines, study guides, etc.
2. **MTLE Basic Skills Exams**- Score of 240 or above is required (website/details listed below)
3. **ACT plus Writing** <http://www.actstudent.org/scores/viewing-scores.html>   
   Composite score of 22 < on and a combined English/Writing score of 21< are required. Students need to print a hard copy of their score report from the ACT web site and drop off their score report in Gildemeister 110 after completing the online application.
4. **SAT** <http://sat.collegeboard.org/scores/availability>   
   Scores of 510 < in Reading, 510 < in Writing and 520 < in Mathematics are required. Students need to print a hard copy of their score report from the SAT web site and drop off their score report in Gildemeister 110 after completing the online application.
5. 30 college level credits completed with no more than four credits of pass/no credit courses.
6. Cumulative G.P.A. of at least 2.75 or higher; based on 30 most recent credits; refer to the details listed below.
7. Grade of “B” or better in a 3 credit college level writing course (ENG 111 if taken at WSU)
8. Grade of “B” or better in a 3 credit college level speech course (CMST 191 or 192 if taken at WSU)
9. Grade of “C” or better in a 3 credit college level math course (MATH 100 or higher if taken at WSU); Math 202 is required for Elementary and Early Childhood majors; Math 202 is recommended for all teaching majors to assist in passing the MTLE Basic Skills Math exam
10. Complete 15 hours of clinical experience. This requirement could be satisfied by taking WSU EFRT 100, EDFD 100, WSU SPED 300, or another course with clinical hours totaling 15 hours.  This criterion could also be met if the student has completed a comparable work or volunteer experience, following high school graduation, which involved working with children. These forms are available in Gildemeister 110.

# MTLE Basic Skills-Math, Reading, and Writing:

* If you choose this option, all three exams must be attempted; two of the three exams must be passed to meet TE Admission Criteria including official scores reported by the admission deadlines listed above. All three exams must be passed prior to student teaching if this is the option you have chosen to meet the Basic Skills requirement.
* **Register for these exams:** [**http://www.mtle.nesinc.com/**](http://www.mtle.nesinc.com/): Click Tests at the top of the web page; Click Basics Skills; click register; create a user login; select basic skills and then select one exam (Math or Reading or Writing) instead of taking 5 hours of testing in the same day; after that process is completed, dates and locations (any location on the web site) can be selected.
* Some questions to prepare to answer when registering for exam(s):
  1. What is your social security number?
  2. What is your credit card number?

1. Do you wish to have your score report sent to your email address as a PDF attachment? Answer,

“Yes”; save the score reports to a pdf file and print a hard copy of the score reports. This option is only available for 45 days after taking the exams; there is a $10 charge to obtain score reports later.

1. Are you pursuing a Minnesota teaching license through the Licensure via Portfolio option? Answer “No”
2. What university are you completing most of your course work at and where would you like your scores to be sent to? Answer “Winona State University”
   * “Official” scores are reported approximately four weeks after the tests are taken.
   * There is a 40 day time period before students can retake the exams
   * There is a $50 registration fee which begins on September 1st of each year. Each test is $25.

**Cumulative GPA:**

* + The cumulative GPA for admissions is based on a student’s most recent 30 college level credits completed. The calculation must include all semester credits in any given semester needed to meet the 30 credit requirement. On line tools to assist with calculating GPA <http://gpacalculator.net/>.
  + EDUC, EFRT, and Methods classes must be completed with a “C” or better and major GPA (EDUC, EFRT and methods classes) must be a 2.75 or above to be eligible to student teach and to graduate.

# Admission is competitive:

* + Meeting the minimum requirements does not lead to automatic admissions. Admission criteria are subject to change. Admission to Teacher Education is limited each semester. The University reserves the right to consider as part of the admission and retention policy those dispositions essential to be effective in the teaching profession, general health, scholastic achievement, or other standards as may be appropriate. Students must adhere to the WSU Student Conduct Policy.

# Admitted to the Teacher Education Unit:

* + Students will receive an email with an invitation to attend an informational meeting regarding requirements to participate in clinical experiences at the end of March for spring applications and the end of October for fall applications. Students will be required to join EMSP **($32) for Liability Insurance** and complete **a Comprehensive Criminal Background Check ($50)**.
  + If a student is accepted, the student must start the Professional Education Sequence courses the following semester and must graduate with the same major listed on their application.

# Transfer Students:

* + Transfer students are encouraged to become admitted to the Teacher Education Unit before starting coursework at WSU!!!
  + All transfer credits must have been accepted by WSU and be designated on the WSU Admission Degree Audit (DARS) to be considered for Teacher Education Admissions.

**Out of State License:**

* You will receive a recommendation upon completion of all MN requirements. The out-of-state Dept. of Education will let you know if you need additional tests, courses, etc. Read the out-of-state web site to obtain more information about their specific requirements.
* IL <http://www.isbe.net/licensure/html/out_of_state.htm> check their web site for requirments.
* WI License <http://tepdl.dpi.wi.gov/licensing/out-of-state-pathway> : Elementary majors must complete the Elementary with Early Childhood major or with a “middle level” minor; must complete with Early Childhood to teach Kindergarten.