I. Call to Order-

II. Adoption of Agenda -


IV. Chair’s Report
A. Still need one more COLA representative for CPPS.
B. Please send A2C2 agenda items to me for 11/6/2013 meeting by 10/30/2013.
C. Curriculog implementation underway. Basic training sessions done, beginning dialogue to duplicate Regulation 3-4 forms.

V. Course & Program Proposal Subcommittee:
A. Membership

<table>
<thead>
<tr>
<th>REPRESENTATIVE</th>
<th>COLLEGE</th>
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<tr>
<td>Ed Thompson</td>
<td>College of Science &amp; Engineering</td>
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<tr>
<td>Bhaskar Iyengar</td>
<td>College of Science &amp; Engineering</td>
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<tr>
<td>Julie Beddow-Schubert</td>
<td>College of Education</td>
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<td>Carrie Brouse</td>
<td>College of Education</td>
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<td>Charles Schreiber</td>
<td>College of Liberal Arts</td>
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<td>Shellie Nelson</td>
<td>College of Nursing &amp; Health Sciences</td>
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<td>Linda Smith</td>
<td>College of Nursing &amp; Health Sciences</td>
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<td>Bob Newberry</td>
<td>College of Business</td>
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<td>Brian Joo</td>
<td>College of Business</td>
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B. CPPS proposals are viewable at: http://www.winona.edu/wsufa/a2c2/#cpps
C. CPPS agenda will be sent out to CPPS committee members one week before the meeting. The agenda will include electronic (.pdf file) copies of the proposals. An Outlook meeting reminder will also be sent out to CPPS members one week prior to the meeting.
D. CPPS chair’s report from meeting held on October 16, 2013.
   1. PHYS141: Physics for Future Presidents- approved by CPPS.
E. The next CPPS meeting will be held on Wednesday, October 30, 2013 at 3:30pm in Maxwell 158 / Rochester GL 135. Agenda items for this meeting must be submitted to A2C2 chair by Wednesday, October 23 at 4pm.

VI. General Education Program Subcommittee
A. website: http://www.winona.edu/gep/
B. GEPS proposals are at: http://www.winona.edu/wsufa/a2c2/#GEPS
C. GEPS chair’s report from meeting held on October 16, 2013.
   1. CAST301: Child Advocacy I-approved by GEPS for Goal 9, Ethical and Civic Responsibility.
D. The next GEPS meeting will be held on Wednesday, October 30, 2013. The committee meets at 3:00pm, proposal review begins at 3:30pm in Maxwell 257, Rochester ST118. Agenda items for this meeting must be submitted to GEPS’ chair by Wednesday, October 23 at 4pm.

VII. Notifications, copies available on A2C2 website.
   A. PSYA, PSYB: ChangeInMajor
   B. FIN: ChangeInMinor
   C. FIN463: Prereq

VIII. One-Time Course Offering, copy available on A2C2 website.
   A. MUS373: Composition Lesson

IX. Old Business:
   A. There will be a discussion of possible changes to Regulation 3-4 forms sign-off related to whether a program director should be allowed to sign-off instead of a ‘Department Chair’ for items such as notifications, new/revised courses, and new/revised programs. Please be prepared to discuss multi or inter-disciplinary program issues that could affect your programs or department. The following programs, and some others, could be affected: Sustainability, WAGS, CAST, and HLA. See attached document “Regulation 3-4 Form Sign-off”

X. New Business: none

XI. Adjournment-

Pat Paulson
Chair, A2C2
A2C2 website: http://www.winona.edu/wsufa/a2c2/
A2C2 document sign-off: should Regulation 3-4 be modified to account for the fact that some programs are represented by program directors and are not part of a department, so there is no department chair available to sign?
Should Regulation 3-4 be modified for multi-disciplinary programs that affect multiple departments?
Considerations:
- Both program directors and department chairs are from the faculty ranks
- Program director is appointed by a dean, represents the program?, no term limit
- Department chair is elected by and represents department members, has a 9 year term limit
- Examples-
  - WAGS, a minor with courses from COLA, COE, CONHS and several departments
  - HLA, a major with courses from all 5 colleges, and Bemidji
  - CAST, a minor, with courses from CAST, in CONHS, but not in a department
  - Sustainability, a minor with courses from COSE, COLA, CONHS,
  - PSM, a graduate program involving COSE, COB

The Regulation 3-4 paperwork that is affected:
Notifications, new/revised courses, new/revised programs
Past/Current practices:
CAST-some new course paperwork has been signed by faculty who were not Department Chairs
At least one CAST notification was signed by Sociology Department Chair.
WAGS-faculty sign-off on Department Chair line.
Sustainability -affected department chairs sign notifications affecting their department (MKT, GS)

PSM-Courses with prefixes that belong to a department are signed by that department chair. Courses with PSM designation, or paperwork affecting program structure are signed by all department chairs involved. This requires PSM participants to work hard to develop courses and a program that the participating departments agree with.
Proposed course of action:
Ask for A2C2 representative and department input-
- Are there other curriculum approval issues that affect faculty and departments?
- For wide-ranging interdisciplinary programs (multiple departments, colleges, and or universities) should multiple department chairs (and possibly program directors) be required to sign Regulation 3-4 paperwork?

Ask CPPS to develop a recommendation on how to change Regulation 3-4 and associated forms. Have A2C2 review CPPS recommendations and then have A2C2 make a recommendation to Senate.

Pat Paulson
A2C2 Chair
10/16/2013