

WINONA STATE UNIVERSITY NOTIFICATIONS

Department Communication Studies

Date 9/23/13

If the proposed curricular change involves existing courses and is considered a Notification, complete and submit this form. Refer to Regulation 3-4, *Policy for Changing the Curriculum*, for complete information on submitting proposals for curricular changes.

Please check type of change(s):

☐ Reduction in course number ☐ Change in grading option ☐ Change in hours or credits in an independent study course
☐ Change in course title ☐ Change in course description* ☐ Change in existing major, minor, option, concentration, etc.*
☒ Change in prerequisites ☐ Change in course number within level, e.g. 310 to 350 ☒ Change in delivery method

A. Current Course Information

CMST 266 Professional Communication Skills 3
Course No. Course Title Credits

This proposal is for a(n) ☒ Undergraduate Course ☐ Graduate Course

Applies to ☒ Major ☒ Minor
☒ Required (Graphic Design) ☐ Required
☒ Elective (CMST) ☒ Elective (CMST; Professional Selling-MKTG; Psychology minor-Option B-PSYC)

Prerequisites CMST 191 - Introduction to Public Speaking; or CMST 192 - Introduction to Speech Communication

Grading ☒ Grade only ☐ P/NC only ☐ Grade and P/NC Option

Frequency of offering Once per year

Proposed Course Information. (Please indicate only proposed changes below.)

NOTE: THESE PROPOSED CHANGES WOULD APPLY ONLY TO THE ONLINE SECTION OF CMST 266 OFFERED AS PART OF THE HLA DEGREE COMPLETION PROGRAM, and so would not affect the Graphic Design major, the Marketing Professional Communication Skills minor, the Psychology Option B minor, or students enrolled in those programs

CMST 266 Professional Communication Skills 3
Course No. Course Title Credits

Prerequisites Completion of CMST 191, 192, or the Communication component of the Goal 1 Basic Skills requirement of the Minnesota Transfer Curriculum (MnTC); Restricted to the following major(s): Healthcare Leadership & Administration, Healthcare Leadership & Admin Candidate

Grading ☒ Grade only ☐ P/NC only ☐ Grade and P/NC Option

Frequency of offering Once per cohort group

Effective date (normally the next semester) January 1, 2014

B. *If the proposal requests a change in the course description, please attach a description of the change requested and list both the current and proposed course description. If the proposal requests a change in an existing major, minor, option, concentration, etc., please attach a description of the change(s) requested and list both the current and proposed program listings.

Approved by the Department

Lanning R Swenson 9/24/13
Department Chair Date

ts.wenson.lepper@winona.edu
e-mail address

Notification to the College Dean

☒ Yes ☐ No Wylh 9/24/13
Dean of College Date

Presented at A2C2 meeting on

10/9/2013 [Signature]
Date Chair of A2C2

Presented at Graduate Council
meeting on (if applicable)

Date

10/10/2013

Date

Chair of Graduate Council

Submitted to Registrar on

Registrar: Please notify department chair via e-mail that
Notification has been recorded.

*If a dean has comments on a notification, the dean shall forward the comments to the department. [Revised 7-13-11]