WINONA STATE UNIVERSITY

UNIVERSITY STUDIES NOTIFICATION

Department\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The purpose of this form is to allow departments to recommend that students receive credit towards the University Studies Program (USP) requirements for courses completed prior to their formal acceptance by the WSU administration. By completing this form, departments certify that the course(s), in substance, met the USP criteria prior to formal approval. This form should be completed after administration approval of the course(s) for USP.

Please complete all of the following information for each course. For Semesters, indicate semesters for which retroactive credit would apply for each course.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Course  No. | Course Name | Credits | USP Area (one area only) | |
| Course Requirement | Flag Requirement |
|  |  |  |  |  |
| Semesters: | | | | |
|  |  |  |  |  |
| Semesters: | | | | |
|  |  |  |  |  |
| Semesters: | | | | |
|  |  |  |  |  |
| Semesters: | | | | |

If additional lines are needed, please continue on reverse and check here: \_\_\_\_ more on reverse.

Approved by the Department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department Chair

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

email address

Notification of College Dean \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dean of College

Presented at A2C2 meeting on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Chair of A2C2

Submitted to Registrar on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Registrar: Please notify department

Date chair via email that Notification has

been recorded. 3-3-10