PIF Regulation Revision
President Olson informed the executive board that Cabinet is still considering revisions to PIF Reg. 3-16; a response will be provided at the January Meet & Confer.

Harriet Johnson Auditorium Stage Expansion
The benefactor for the Johnson Auditorium stage expansion has agreed to support the temporary structure solution; Scott Ellinghuysen has contacted a stage construction firm to take measurements and provide estimates for the work.

STAR ID
Winona State is currently exempt from the mandated system-wide rollout of STAR ID implementation; Ken Janz noted that WSU would wait and see how the process works at MSU Mankato and St. Cloud State and then review its options.

All-University Committees Representation
It was agreed that in order to notify university committee chairs of new members and/or ex-officios, changes will go through Meet & Confer and then be posted on the website by Karen Northam.

Alex Kromminga brought forward the Diversity and Title IX Committee example that may be a unique case; Alex will follow up with the individual requesting a change to its makeup.

President Olson will follow up with other constituency groups about the addition of an ASF member to Enrollment Management and Arts Collection.

In regard to committees that have not yet met, it was noted that the Calendar Committee might be cyclical in its need to meet (it plans to meet in January); the chair of Graduate Student Experience is no longer on the committee, which may have affected its schedule, with Pat Rogers checking with Nancy Jannik on its status.

International Programs
Because the dean position has been eliminated, the structure of this area is under review.

Ted Reilly has drafted a position description for a director (ASF) who will oversee Travel Study and Study Abroad – Ted is currently supervising current staff in these areas.

While no final decision has been made, current thinking is that the current Director of International Services, ELC Director, and new Travel Director will report to a new Assistant Vice President.

Somsen Hall Renovation, Updates
The COB’s Finance and Marketing Labs, originally planned for the old Cashier’s Office, will now be constructed in the offices that face Phelps on the west side of Somsen; construction will likely begin this summer.

IT staff currently in that area will probably move to the area now occupied by Fiscal Affairs (Somsen 101) and the old Cashier’s Office, although this is not yet firm.

BESI Offer
The current BESI law sunsets on June 30; therefore, WSU is prudently considering offering it again before that time.

Carry-forward funds would support the current initiative.
President Olson remarked that departments would be consulted about possible re-organization if multiple employees in an area take advantage of the initiative.

**WSU Regulation Revisions**
ASF was asked to provide feedback on draft Reg. 2-13: Procedure for Naming Buildings, Sites, Common Areas, and Rooms; and a new Procedure for Signage Recognizing Names of Buildings, Sites, Common Areas, and Room.
The executive board noted that the new procedure called for a Signage Committee.
A comprehensive signage procedure to standardize signs was developed several years ago by Cal Winbush and may be available in records kept by Nancy Nelton.
President Olson will ask Gary Evans in University Advancement to follow up for availability of those records.
Revision suggestions should be forwarded to Gary.

**Vulnerability Scanning Requirement**
MnSCU is developing a system that will scan institutional computers for security vulnerabilities.
The scans will take place in the background without users being aware of it.
The possibility of implementation will be discussed at State Meet & Confer before further action.

**Additional Updates**
Barb Oertel distributed a diagram showing that WSU retention has steadily climbed in comparison to other institutions, with the percentage of first-year students returning for their second year significantly higher than comparable public and private universities.

The next Meet & Confer is scheduled for Thursday, January 9, at 9 a.m.

*Minutes submitted by:*
*Brett Ayers, ASF Secretary*
*December 16, 2013*