

WINONA STATE UNIVERSITY
GRADUATE ASSISTANT POSITION DESCRIPTION

Graduate Assistant Position Title:

Department or Program Position Located In:

Supervisor's Contact Information:

Name:

Phone:

Location:

Email:

Date of Notice:

Application Deadline:

Begin/End Dates for Employment:

Full Time (320 hrs semester/20 hrs week):

Part Time (160 hrs semester/10 hrs week):

Required Application Documents (checked items must be submitted with application)

Cover Letter

Resume

Professional References (must include contact information/phone/email address)

Other (list documents to be submitted)

Type of Assistantship Requested: Staff Teaching Research

Position Description (purpose, expectations, or more detailed information):

Initial Tasks and Responsibilities (tasks and responsibilities at start of position):

Qualifications (minimum and/or preferred requirements):

Additional Information (worksite, hours, other pertinent information):