Winona State University Graduate Assistant Job Description
Health & Wellness Services – Health & Wellness Promotion

Applications accepted March 2011 until filled
To apply, please send cover letter, resume, and 3 references to:
Connie Kamara, Director of Health & Wellness Services
Integrated Wellness Complex, 224
Winona State University
175 West Mark St.
Winona, MN 55987
or
email: ckamara@winona.edu
For more information, please call 507-457-5548.

Area & Section: Student Life & Development

Department & Program: Student Health Services – Health Promotion

Supervisor: WSU Health Educator

Hours: considered a full-time GA position (20 hours/wk)

Special working conditions: may involve some evening and week-end hours

Physical Requirements: ability to lift and carry approximately 10-20 lbs on occasion

Position Summary: The primary responsibility of the graduate assistant (GA) is to assist with the promotion of health and wellness to the WSU campus community. Duties include, but are not limited to:
- Provide alcohol/drug education and teach the Choices program (a mandated alcohol violation class)
- Meet one-on-one with students for brief motivational interview regarding alcohol and/or marijuana
- Presentations and trainings (OR classes, Residence life programs, etc)
- Plan and coordinate the annual health and wellness fair
- Supervise student workers

Desired skills & experience:
- Basic knowledge of health issues such as: alcohol and other drug use/abuse, stress management, sexual health, self-care, mental health, and a holistic philosophy of wellness
- Ability to multi-task on several projects simultaneously
- Excellent written and oral communication skills, including public speaking
- Solid foundation in young adult development, college environments and their influences on college health issues
- Programming experience
- Computer skills: working knowledge of MS Office Suite, desire to learn how to create and manage a website

Benefits & Pay:
- $10,000 per year stipend
- Tuition reimbursement for 12 credits per semester