



Minnesota
STATE COLLEGES
& UNIVERSITIES

Permission to Use Student Work

Pursuant to MnSCU Board Policy 3.26 Intellectual Property, students own their student work. Signed, written permission is required to use a student's work for reasons unrelated to evaluation of a student's performance. This form should be used to clarify and record the student's permission being granted.

Student Name: _____ MnSCU Institution: _____

Title of Work: _____ Course Title / CRN # _____

Period of Consent: _____ or Perpetual Consent

1. Grant of Permission. The individual(s), departments, institutions and organizations listed below are hereby authorized to use my work as described in section 2. (Please list the individuals, departments, etc. in this space.)

2. Scope of Permission to Use Student Work. [Check applicable sections]

- a. **Make/distribute copies** (e.g. course packets, classroom materials, etc.)
 - hard copies --- Describe purpose:
 - digital copies --- Describe purpose:
- b. **Display copies**
 - display on open web/internet
 - display online with restricted access
 - classroom display
 - other display Explain: _____
- c. **Perform work** (e.g. literary, musical, dramatic works)
- d. **Prepare and distribute derivative works from student work** (e.g. inclusion of student work in journal article, conference paper or presentation)
- e. **Other** [Describe. e.g. for faculty, course or program evaluation, curriculum planning, program accreditation, etc.] _____

3. Attribution to Student

- Identify student by name as creator of the work
- Use student work anonymously

4. Other Considerations [if applicable, identify additional considerations regarding use of the student work on the back of this form]

5. Certification of Authorship. I am the owner of the copyright to the student work identified above, and the work is not subject to any grant or restriction that would prevent its use consistent with this permission. Except as explicitly indicated on the student work, all aspects of the work are original to me and have not been copied or adapted from other sources.

Student	Recipient(s)
Signature	Signature _____ Date _____
Email	Signature _____ Date _____
Address/Contact Information	Signature _____ Date _____

(Provide a copy of the completed form to the student. Maintain a copy of the form and student work on file.)