



## Housing and Meal Plan Cancellation Policy for 2018-2019

This cancellation policy applies to all students living in the WSU Residence Halls, excluding the East Lake Apartments and the Sustainability House

Cancellations must be in writing and can be sent to the Housing & Residence Life Office via e-mail at [reslife@winona.edu](mailto:reslife@winona.edu)

|   | <b>Situation</b>   | <b>Agreement Implication</b>  |
|---|--|---|
| Students who have not moved into the residence halls: | New or Transfer Students for fall 2018: on or <u>before</u> July 1, 2018<br><br>New or Transfer Students for spring: 2019: on or <u>before</u> January 1, 2019<br><br>Returning Students for fall 2018: <u>within</u> 30 calendar days of selecting a room   | <ul style="list-style-type: none"> <li>• Will be refunded the \$200.00 pre-payment</li> </ul>   |
|   | New or Transfer Students for fall 2018: <u>after</u> July 1, 2018<br><br>New or Transfer Students for spring 2019: <u>after</u> January 1, 2019<br><br>Returning Students for fall 2018: <u>after</u> 30 calendar days of selecting a room   | <ul style="list-style-type: none"> <li>• Forfeits \$200.00 pre-payment</li> </ul>   |
|   | Student fails to move into the Residence Halls without notification of cancellation to the Housing Office  | <ul style="list-style-type: none"> <li>• Forfeits \$200 pre-payment</li> <li>• Incurs \$50 Administrative Fee</li> </ul>  |
| Students who have moved into the residence halls:     | Student cancels their agreement to move off campus while still remaining a student at Winona State University<br><br>Student's conduct is such as to require removal from residence halls  | <ul style="list-style-type: none"> <li>• Incurs a \$800.00 Agreement Cancellation Fee</li> <li>• Room and Meal Plan pro-rated from the date of check out</li> <li>• Kryzsko Kash is non-refundable</li> </ul> |
|   | Student graduates from Winona State University<br><br>Student is affiliated with Winona State University programs that are away from campus (Internships, Student Teaching, Rochester Nursing Program, & Study Abroad) and approved by department.<br><br><b>Documentation must be provided for the above circumstances</b>  | <ul style="list-style-type: none"> <li>• Incurs a \$50.00 Administrative Fee</li> <li>• Kryzsko Kash is non-refundable</li> </ul>   |
|   | Student is released from their residence hall during their term of agreement for: <ol style="list-style-type: none"> <li>a. <u>Non-admission</u>, official <u>approved withdrawal</u> or dismissal from the University by <u>academic suspension</u></li> <li>b. Experiences a serious medical or health problem requiring withdrawal</li> <li>c. Extreme, unanticipated financial hardship arising after the beginning of academic semester</li> <li>d. Marriage</li> </ol> <b>Documentation must be provided for the above circumstances</b> | <ul style="list-style-type: none"> <li>• Incurs a \$50.00 Administrative Fee and</li> <li>• Room and Meal Plan pro-rated from the date of check out</li> <li>• Kryzsko Kash is non-refundable</li> </ul>      |