



Housing and Meal Plan Cancellation Policy for 2022-2023

Submitting a Cancellation Request: Since this is a legal Agreement between the student and Winona State University, all cancellations must be made by the student via their Housing Portal or emailing housing@winona.edu. *Requests made by anyone other than the student will be considered invalid and could delay processing.*

This cancellation policy applies to all students living in the WSU Residence Halls including: East Lake Apartments, Kirkland-Haake, Prentiss-Lucas, Sheehan, Morey-Shepard, Richards, and Conway, and the Sustainability House.

Student cancels <i>PRIOR</i> to the Agreement start date of: <i>August 18, 2022 for Fall 2022 / January 8, 2023 for Spring Only 2023</i>		
Situation	Agreement Implication Kirkland-Haake, Prentiss-Lucas, Sheehan, Morey-Shepard, Richards, Conway, Sustainability House	Agreement Implication East Lake Apartments
New or Transfer Students for Fall 2022: on or <u>before</u> July 1, 2022 New or Transfer Students for Spring: 2023: on or <u>before</u> January 1, 2023 Returning Students for Fall 2022: on or <u>before</u> May 1, 2022	\$200 pre-payment refunded <i>The \$50 application fee is non-refundable</i>	\$200 pre-payment refunded <i>The \$50 application fee is non-refundable</i>
New or Transfer Students for Fall 2022: <u>after</u> July 1, 2022 New or Transfer Students for Spring 2023: <u>after</u> January 1, 2023 Returning Students for Fall 2022: <u>after</u> May 1, 2022	Forfeits \$200.00 pre-payment <i>The \$50 application fee is non-refundable</i>	Forfeits \$200.00 pre-payment <i>The \$50 application fee is non-refundable</i>
Student cancels <i>AFTER</i> the Agreement start date of: <i>August 18, 2022 for Fall 2022 / January 8, 2023 for Spring Only 2023</i>		
Student cancels their agreement to move off campus while still remaining a student at Winona State University OR Student's conduct is such as to require removal from residence halls	<ul style="list-style-type: none"> • Incurs an \$800.00 Cancellation Fee • Room and Meal Plan pro-rated • Dining Dollars are non-refundable 	<ul style="list-style-type: none"> • Incurs an \$800.00 Cancellation Fee • Room and Meal Plan pro-rated • Dining Dollars are non-refundable
Student graduates from Winona State University Student is affiliated with Winona State University programs that are away from campus (Internships, Student Teaching, Rochester Nursing Program, & Study Abroad) and approved by department. Student may be asked to provide documentation for the above circumstances	<ul style="list-style-type: none"> • Incurs a \$50.00 Cancellation Fee • Room and Meal Plan pro-rated • Dining Dollars are non-refundable 	<ul style="list-style-type: none"> • Incurs a \$400.00 Cancellation Fee • Room and Meal Plan pro-rated • Dining Dollars are non-refundable
Student is released from their residence hall during their term of agreement for: <ol style="list-style-type: none"> a. Non-admission, official approved withdrawal, or dismissal from the University by academic suspension b. Experiences a serious medical or health problem requiring withdrawal c. Extreme, unanticipated financial hardship arising after the beginning of academic semester d. Marriage Student may be asked to provide documentation for the above circumstances	<ul style="list-style-type: none"> • Incurs a \$50.00 Cancellation Fee • Room and Meal Plan pro-rated • Dining Dollars are non-refundable 	<ul style="list-style-type: none"> • Incurs a \$400.00 Cancellation Fee • Room and Meal Plan pro-rated • Dining Dollars are non-refundable
Student fails to arrive and is not enrolled in courses	Forfeits \$200.00 pre-payment <i>The \$50 application fee is non-refundable</i>	Forfeits \$200.00 pre-payment <i>The \$50 application fee is non-refundable</i>