

2015-2016 Lyceum Series
Guest Presenter Proposal Form

Guest Presenter's Name: _____

Brief biography/accomplishments/description:

Explain how this presenter will enrich our campus and local communities:
For example, what other events might be planned in addition to the public presentation?

Explain the student input for this proposal. (Provide at least 3 student names and/or a student group).

What classes / audiences will this presenter appeal to? What classes or student groups could also be involved with this visit?

Proposal made by: (Need at least 3 student names and 1 faculty/staff name)

Student:	Group or Major:	Email:
Student:	Group or Major:	Email:
Student:	Group or Major:	Email:
Faculty / Staff:	Department:	Email:
Faculty / Staff:	Department:	Email:
Faculty / Staff:	Department:	Email:

The Lyceum Committee reviews all proposals received and selects the final choice(s).

****In submitting this proposal, you are agreeing to act as the presenter's on-campus host(s), which includes developing the presenter's on-campus itinerary, organizing any accompanying events, and assist with any necessary transportation to and from the La Crosse or Rochester airport as well as all Winona transportation. For all selected presenters, the Arts Administrator will schedule a venue for the main public presentation, conduct contract negotiations, secure contracts with the Business Office, arrange the technical aspects of the main presentation, and work with University Communications to handle publicity and promotion of the visit.**

Email this proposal to Kathleen Peterson (kpeterson@winona.edu) by 4:30 pm, Friday, February 27, 2015.