INTERNSHIP LOG/WORK REPORT

MARKETING DEPARTMENT

NAME _____DATES _____TO_____

JOB TITLE _____COMPANY _____

Hours Worked

SUNDAY		THURSDAY	
MONDAY		FRIDAY	
TUESDAY		SATURDAY	
WEDNESDAY		*TOTAL HOURS*	

Job/Duties Description – note special events, novel learning experiences:

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

Intern _____ Date_____

Supervisor _____ Date_____