

## Meeting Minutes 8/28/2018

### **Welcome**

- Each board member introduced themselves.
- What does UPAC do?
  - UPAC is the programming club on campus and we put on different events such as grocery bingo Jim Wand state fair bus trip Vikings and wild games and many more.

### **Energizer**

- I'm a tree

### **Introduce Supervisors**

- Thank you to the board members from Tracy R
- We can't wait to have a great and fun year

### **Special Events On-Campus**

- Plans all events on-campus
- Co-Chair of Special Events Committee
- Sept 22<sup>nd</sup> Trent James comedy magician will be coming for family weekend
- We will be having an escape room this fall in the oak rooms on campus two different ones that people will be able to sign up for zombie and bomb deactivation, even more details to come!!!
- Grocery Bingo will be September 11<sup>th</sup> after the meeting
  - Next week we will be sending around a sign-up sheet for all of the different jobs that happen during a grocery bingo
  - Grocery Bingo will be at 6:45 in the East Room
- Thank you for coming to Welcome Week events!
  - They went great

### **Special Events Off-campus**

- Plans all events off-campus
- Bus trips like State Fair
  - Looking for a returning member who may want to be the bus captain Sunday 9/2
  - We have 27 tickets left for the State Fair Bus Trip

- UPAC does Bus trips to sporting events like Vikings and Wild we also do trips like ValleyScare, and other various events off campus
- Co-Chair of Special Events Committee
- Looking into future events

### **Accounts**

- Manages the UPAC Budget

### **Concerts**

- Plans all music events on campus
  - Help to plan and put on all the music related events
  - Somsen show music coffee house pretty much anything music related
- Runs the Concerts committee
- Fly by Midnight coming up for Family Weekend
  - How do we want to set up for Fly by Midnight?

### **PR Print**

- Makes all posters
  - Game day experience and Grocery bingo going up this week
  - Check out the sandwich boards around on campus as well as the other whiteboards in kryzsko!
- Orders club promo items
  - This year we have Highlighters and Chapstick!
- Returners hanging posters?

### **PR Tech**

- Makes all social Media posts for events
  - FB, Twitter, Instagram, Snapchat
  - Please say that you're going so that other people will see it!
- Jim Wand Snapchat success!
  - 489 uses of the filter!!!
- Follow us!
  - Like and Share our posts!

### **Assistant Director**

- Plans member bonding and development
- Game-day Experience September 9<sup>th</sup>

- We will have relay games as well as slushies and popcorn! Make sure to let me know if you would like to help out!
- Member Retreat September 15<sup>th</sup> and 16<sup>th</sup> an official save the date as well as a monthly calendar will be in your new member folders!
- Wall of Fame: Dani M. and Adriana C. for both showing up for our Welcome Week Events, coming early for brainstorming sessions and putting their best foot forward!
- Door Dec ideas?
  - School supplies
  - (UPACked and ready to go)
  - Door Dec. will go up at the beginning of September

### **Director**

- Run meetings, keep track of member points and attendance.
  - Make sure that things are running smoothly
- Perks of being a member!
  - Discounts on tickets
  - Front row spots for Somsen shows
  - Behind the scenes for events
  - Meet all of the performers
  - Built in group of friends and bonding events!
- What is UPAC?
  - Meetings: Tuesdays at 5pm (usually, in the purple rooms)  
makes sure that everyone is on the same page and that we thing that this is a good use of our budget.
  - Office hours: 1 office hour a week (can do 2 office hours a week if you cannot come to the meetings)
  - Motions: As a club, we need to make motions to pass things through the campus
  - Committees: Special Events or Concerts