

SAMPLE APPLICATION – CLA WOMEN’S, GENDER, AND SEXUALITY STUDIES

TRAVEL SUPPORT FOR UNDERGRADUATE STUDENT RESEARCH & CREATIVE PRESENTATIONS

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WINONA STATE UNIVERSITY TRAVEL SUPPORT FOR UNDERGRADUATE STUDENT RESEARCH & CREATIVE PRESENTATIONS

Submit the complete proposal electronically using IRBNet at least 30 days prior to the conference or event. For questions, contact [Grants & Sponsored Projects](#). Teams may submit a single application with complete information for all team members.

For more information and submission instructions, go to the [Student Grants webpage](#).

Applicant Information	
Submission Date: Click or tap here to enter text.	
Applicant / Lead Name: [REDACTED]	Email: [REDACTED]
Applicant / Lead Major: [REDACTED]	Minor: [REDACTED]
Credit Hrs. at Time of Application: [REDACTED]	Graduation Date: [REDACTED]
Sponsor / Advisor: [REDACTED]	Sponsor / Advisor Email: [REDACTED]

Complete only if this is a team presentation			
Co-Applicant Name(s)	Major(s)	Credit Hrs.	Graduation Date(s)
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
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Project Information
Title of Presentation: Criminal Record Checkbox Impact on Employment
Name, Location of Conference: "Resistance and Reimagination: Gender, Change, and the Arts" THE PYLE CENTER UW-MADISON CAMPUS, Madison, WI
Date of Presentation: [REDACTED]
Total Amount Requested for Presentation: \$370
Has the lead applicant or any team member previously received a travel grant? No
If yes, list those who have received a previous travel grant:
Is this a capstone, senior thesis, or other degree culminating project? No

Application Package Checklist

The application package **MUST** include each of the following (check to verify inclusion of each component):

- This application form fully completed (page 1 of this form)
- Detailed travel budget (page 2 of this form)
- Abstract of paper or presentation (page 3 of this form)
- Written confirmation of acceptance of presentation from conference sponsor (submit with this form)
- Letter of endorsement from sponsor or advisor

Signatures and Certifications

By electronically signing the application package on submission to IRBNet, all student investigators and the faculty advisor(s) understand and will adhere to the policies and guidelines in [Policy 3-25 and Procedure 3-25a](#). We will submit an electronic copy of the paper or presentation 10 days following the event to [Grants & Sponsored Projects](#).

**UNDERGRADUATE STUDENT RESEARCH & CREATIVE PRESENTATIONS TRAVEL SUPPORT GRANT
DETAILED PROJECT BUDGET**

- Provide a detailed project budget with explanations and/or justifications where needed. Complete using applicable categories or add "Other" as appropriate.
- [State of Minnesota maximums](#) covering expenses such a mileage, per diems, etc. must be followed
- Up-to-date information is available through the [WSU Business Office](#)

Budget	No.	\$ / Unit	Total	Explanation (If Needed)
Ground travel		\$30	\$30	University vehicle rental
Air fare				
Lodging		\$127	\$127	
Per diem				
Registration fees		\$100	\$100	
Presentation supplies				
Office, AV supplies				
Printing, copies		\$48	\$48	Printed posters
Postage, shipping				
Other		\$65	\$65	\$9 breakfast, \$11 lunch, \$16 dinner
Other				
Other				
Other				
Other				
Other				
Total Travel Costs			\$370	
Total Amount Requested			\$370	

Calculate and show all travel costs in "TOTAL TRAVEL COSTS" line above. The "TOTAL AMOUNT REQUESTED" may not exceed \$600 for single applicants or \$1,200 for team applicants although the cost of your travel may be more than this amount. Undergraduate Student Research & Creative Presentations will fund a maximum of \$600 for single applicants or \$1,200 for team applicants of all travel costs.

1. Are you seeking or receiving funding for your project from a source other than this Undergraduate Student Research & Creative Travel Support Grant? (This will not affect the decision on funding for this application.
No
2. If you answered "Yes" to the above,
 - a. What is the source of funds?
 - b. What is the amount of funding you expect to receive?
 - c. When do you expect to receive funding?

ABSTRACT OF PAPER OR PRESENTATION TO BE PRESENTED

The criminal record checkbox has been a part of many employment applications for decades; however it has recently attracted attention as a discriminatory practice through movements such as the 2003 Fair Chance Act. Statistics on LGBTQ+ persons show that prisoners experience drastic rates of unemployment, projecting white supremacist views on queer people of color through the prison industrial complex. This poster includes an in-depth explanation of the goals, meaning, and current discussion behind the Ban the Box campaign, and discusses the current and potential future impacts it has on the professional workplace industry. This research focuses on job application questions, performance rates, and discrimination, particularly for queer people of color. Additional research confirms that individuals incarcerated have equal performance rates, underscoring how the practice of not hiring people with a criminal background deepens patterns of discrimination based on experience, race, and sexual identity. These sources reiterate the need for further legislation and protective measures to reverse these trends, especially for marginalized communities.

CONFERENCE ACCEPTANCE LETTER

Action Needed--Presentation Confirmation and Conference Registration for "Resistance and Reimagination"

To: [REDACTED]

1 attachments (489 KB)

Conference2020 .pdf;

Dear [REDACTED]

Thank you again for your participation in "Resistance and Reimagination: Gender, Change, and the Arts," co-convened by the UW-Madison's 4W Initiative, The Wisconsin Women and Gender Studies Consortium, and UW-Madison's GWS Graduate Students. We are delighted to welcome you to this annual event and look forward to meeting you in the spring. This email provides the information you need to both confirm your participation and register for the conference (two separate—but greatly appreciated—actions!!) For panels, only one person needs to confirm the presentation but **everyone must register for the conference.**

We are excited to offer an outstanding line up of [keynotes and plenaries](#), [a Friday evening drag show](#), [a mosaic tile maker space](#), two art workshops by [Madison artist Gabrielle Javier-Cerulli](#), a vendor room, and a variety of [featured artists](#) in addition to our general conference proceedings. Please visit our [website](#) and see the attached pdf for more details.



Listed below is your conference presentation time, and the abstract which will appear on our website and in the conference booklet. Please use the button below to confirm your participation and accept the abstract and title (they may contain some revisions). *If you can no longer attend, please use this same form to decline participation.*

CONFIRM PRESENTATION

Please confirm/decline your attendance as soon as possible

Presentation Information: POSTER SESSION

Time: Concurrent Session 4, 3:15-4:15 at the Pyle Center (Room TBD), Friday, April 17, 2020—Poster Session

Title: Criminal Record Checkbox Impact on Employment

Abstract: *The criminal record checkbox has been a part of many employment applications for decades, however it has recently attracted attention as a discriminatory practice through movements such as the 2003 Fair Chance Act. Statistics on LGBTQ+ persons show that prisoners experience drastic rates of unemployment, projecting white supremacist views on queer people of color through the prison industrial complex. This poster includes an in-depth explanation of the goals, meaning, and current discussion behind the Ban the Box campaign, and discusses the current and potential future impacts it has on the professional*

workplace industry. This research focuses on job application questions, performance rates, and discrimination, particularly for queer people of color. Additional research confirms that individuals incarcerated have equal performance rates, underscoring how the practice of not hiring people with a criminal background deepens patterns of discrimination based on experience, race, and sexual identity. These sources reiterate the need for further legislation and protective measures to reverse these trends, especially for marginalized communities.

Poster Session Instructions: The panels for each poster are approximately 46 x 56 inches, and we accept a variety of formats as long as your display fits the allotted space. Please review the [2020 Poster Guidelines](#) carefully before beginning your poster.

REGISTER HERE

Registration

This conference is self-funded. Accordingly, all conference presenters are expected to register. Please use the button below to see all of the registration options, including daily, full conference, and low income/student registrations. If you have a group of people, especially students, who wish to attend your talk only, please respond to this email to make arrangements for them. **Conference presenters who requested reduced fees/scholarships will receive a separate communication.** There are a limited number of scholarships in the form of a waiver of the conference registration fees. Some work exchange is available for individuals willing to volunteer their time in exchange for a reduced conference registration. No funds are available beyond registration fee waivers for travel or lodging awards. Please contact Stephanie Rytlahti to request a waiver or work exchange (srrytlahti@wisc.edu).

Early bird registration ends on March 15, 2020!

*****Please note that this is a fragrance free event. For the health and safety of other presenters and participants, we kindly ask that you refrain from wearing scented products on your clothes, hair or body. Listed below are a few resources on how/why to go fragrance free:**

https://www.thinkagaintraining.com/about-us/fragrance-free/?fbclid=IwAR0zwJgOleucRnnqDEeycAc3Serhbqgz85ecWB-DFE4bd0RWb1TRgJDF_1g#forparticipants

http://hedonish.com/accessibility-fragrance-and-chemical-sensitivities/?fbclid=IwAR03OaWthzUEJOGr8Fm5FJmyzkr_EOulDfrMn7y7Avl0eQxslPBf9GOTmRo

Lodging

The Lowell Center is the closest lodging option, but space is limited. You can use this link: <http://bit.ly/4WSUMMIT20> to reserve a room during the conference at the Lowell Center. *Due to a software change, this link will be inactive in two weeks. We will update our website with the new version and also send an email with the new information.*

We also have a [block of hotel rooms available at the Doubletree in Madison](#), but state rate is not available. Please note that hotel rooms fill quickly—book ASAP!

On behalf of everyone involved in making this conference possible, I would like to warmly thank you for contributing to the exciting conversations and intellectual exchanges that make this annual tradition so vibrant! I look forward to meeting all of you in April, and don't forget to follow us on [Facebook](#), [Instagram](#), and [Twitter](#) for more information!

— Stephanie Rytlahti, PhD
Director, UW System Women's and Gender Studies Consortium

3304 Sterling Hall
University of Wisconsin-Madison
srrytlahti@wisc.edu
Pronouns: She/Her/Hers



RECOMMENDATION LETTER

This page intentionally left blank to protect the privacy of student and faculty.

AWARD LETTER



DATE: [REDACTED]
 TO: [REDACTED]
 AWARD TYPE: Travel Support for Undergraduate Student Research and Creative Presentations
 PROJECT TITLE: [1564165-1] Criminal Record Checkbox Impact on Employment
 AWARD AMOUNT: \$370

Congratulations! The Student Grants Committee has approved your request for a Travel Support for Undergraduate Student Research and Creative Presentations Grant to support presentation of your work.

By copy of this memo, Budget Director Stacey Matthees is advised that a cost center with the WSU Fiscal Affairs Office be established in your name.

Please carefully read the following:

- Your faculty sponsor will receive your cost center number within 10 days of this letter
- This cost center number must be used on all travel requests and reimbursement forms filed with the Business Office
- Before paying any registration fees or making any purchases, contact Business Office Travel Director [Julie Erickson](#) (Somsen 106, 457-2945)
- Your faculty sponsor and/or the Business Office Travel Director can help you complete a [Travel Request Form](#) or [Student Travel Reimbursement Form](#)
- You must submit **itemized** receipts for all your expenses in order to be reimbursed
- If you receive university funding as reimbursement for travel or research, you must submit [IRS Form W-9](#) to the Business Office
- Travel funds may only be expended for the approved trip and must not exceed the amount of your award

Within five (5) days after the conclusion of travel, you must submit the attached Student Travel Reimbursement Form with itemized receipts to the Business Office Travel Director. Within 10 business days of the conclusion of the travel, a copy of the conference presentation in electronic format is due in Grants & Sponsored Projects (Maxwell 155).

Please review the WSU Grant Policy for Travel Support for Undergraduate Student Research and Creative Presentations [Policy 3-25](#) for other requirements involved with accepting this grant.

Winona State University
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 Winona, Minnesota 55987.5838



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