

Student's Name: _____ Warrior ID Number: _____

The Special Conditions Review Form is used to report changes in circumstances that occur after filing the Free Application for Federal Student Aid (FAFSA) or to report circumstances that affect the family's ability to contribute toward college costs. The WSU Student Financial Aid Office reviews information reported to determine whether changes can be made. Check the condition(s) that apply to you and provide all requested documentation and applicable signatures.

CHANGE IN INCOME

UNEMPLOYED (If you were employed in 2023 and have become unemployed in 2024 or 2025). The Financial Aid Office will be recalculating 12 months of income from the date of unemployment and entering this information on the FAFSA. Please provide enough documentation for us to justify the special conditions and to recalculate income as accurately as possible. Lack of documentation will result in either a delay in processing or denial of special condition.

- Please wait either 90 days from date of unemployment, or until you start a new job, whichever comes first before completing this form.
- Attach a written statement indicating the date and reason you became unemployed.
- Attach a copy of your most recent paystub(s) and W2s from all employers.
- Attach a copy of unemployment benefits you will receive from your state job service office.
- Attach a copy of any severance pay that was or will be received.
- Attach documentation for any other taxable income, such as money withdrawn from a retirement account (IRA, annuity, or pension), taxable social security, capital gains, inheritance, or gambling winnings.

REDUCTION IN EARNINGS OR LOSS OF OTHER INCOME

2024 or 2025 income is less than 2023 income listed on the FAFSA. This could include a reduction in earnings, loss of taxable social security benefits, one time withdrawal from a retirement account, etc. Please provide enough documentation for the Financial Aid Office to justify the special conditions and to recalculate your income as accurately as possible. Lack of documentation will result in either a delay in processing or denial of special conditions.

- Attach a written statement outlining the amount of income lost or reduced, the date the change became effective, and the reason for the loss of income.
- Attach documentation proving the loss or reduction in income (by a third party if possible). This might be a 2024 IRS tax transcript or a signed 2024 federal tax return, last paycheck stubs, a statement from social security, bank statements, letter from the court, etc.

CHANGE IN HOUSEHOLD SIZE THAT OCCURRED AFTER FILING YOUR FAFSA

DIVORCE OR SEPARATION

If you have already applied for financial aid, and since that time you and your spouse have gotten separated or divorced:

- Attach a copy of the divorce decree or proof of separation (court order, statement from attorney or clergy).
- Provide a statement containing the names, ages, and the relationship to you of the family members you will support through June 30, 2026.
- Attach a copy of your 2023 IRS tax transcript or a signed copy of your 2023 federal tax return with all applicable schedules **and** 2023 W2s.

DEATH OF SPOUSE

- Please provide a written statement indicating your spouse's name and date of death.
- Attach a copy of your 2023 IRS tax transcript or a signed copy of your 2023 federal tax return with all applicable schedules **and** 2023 W2s.

