

Winona State - Airport Pickup Service

Winona State offers a **one-time airport pickup service** for new international students.

This service is intended to help students travel from the airport to campus safely and conveniently upon arrival. This service is only available to new international students arriving from outside of the U.S.

Pickup Details

- **Airport:** Minneapolis–Saint Paul International Airport (MSP)
- **Date:** Sunday, August 16
- **Departure Time from Airport:** 5:00 PM

Arrival Time Requirements

To use this service, students should:

- Book a flight that arrives at MSP **no later than 3:30 PM on August 16**
- Book a flight that arrives the previous day and stay overnight in a hotel. (Must return to airport).

This allows sufficient time (90 minutes) for:

- Immigration processing
- Baggage claim
- Travel to the meeting location

Pickup Process

- Students will go through immigration and collect luggage before meeting the group.
- The exact **meeting location and instructions** will be shared prior to arrival.
- Students must be ready and present by the 5:00 PM departure.

*The van will **depart promptly at 5:00 PM** and cannot delay for late arrivals.

Registration Required

- Space is limited and based on availability.
- Students must select **Airport Pickup on the Arrival Form by August 10.**
- Students selecting Airport Pickup must **sign and return this form by August 10.**
- Students will receive a confirmation email and WhatsApp message after submitting this form.

Luggage Guidelines

Students should limit luggage to: **2 suitcases + 1 carry-on + 1 personal item**

Excess luggage may not be accommodated.

Important Policies

- This airport pickup is provided as a courtesy service by the university; participation is voluntary.
- Space in the vehicle is limited and submitting a request does not guarantee a seat.
- Transportation will be provided by university staff or authorized student drivers.
- All passengers must follow safety instructions, including wearing seatbelts.
- Students who are not ready by the departure time will miss the pickup.
- The university is not responsible for delayed flights.
- The university is not responsible for arranging alternative transportation.

Agreement & Waiver

By requesting and using this service, I agree to and acknowledge the following: (Check all and sign).

- ☐ I understand this service is provided as a courtesy and participation is voluntary.
- ☐ I understand airport pickup is offered only at the designated time.
- ☐ I understand that if I arrive after this time, I will need to arrange my own transportation.
- ☐ I agree to be contacted through WhatsApp.
- ☐ I agree to contact my university representative before take-off and after landing.
- ☐ I agree to follow all safety instructions (seatbelts, etc.)
- ☐ I understand that Winona State is not liable for delays, missed pickups, or unforeseen circumstances.

☐ I agree to individually, and on behalf of my heirs, successors, assigns and personal representatives, release and forever discharge the University and its employees, agents, officers, trustees and representatives (in their official and individual capacities) ("Releases") from any and all liability whatsoever for any and all damages, losses or injuries (including death) I sustain to my person or property or both, including but not limited to any claims, demands, actions, causes of action, judgments, damages, expenses and costs, including attorney's fees, which arise out of, result from, occur during, or are connected in any manner with my participation in this service, whether caused by the negligence of the University, its employees, or assigns or otherwise; except that which is the result of gross negligence and/or wanton misconduct

Name			
Phone (WhatsApp)		Email	

Flight Number		Arrival date and time	
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Signature _____ Date _____