ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE

A2C2 Minutes for January 27, 2010

Maxwell 158

3:30 p.m.

Attendees: Ann Rethlefsen, Larry Bergin, ChunLok Mah, Pat Paulson, Dana Brigson, Sara Hein, Kelly Herold, Sudharsan Iyengar, Dan Kauffman, Mark Wrolstad, Lilian Ramos, Steve Allard, Nancy Jensen, Greg Schmidt, Mark Eriksen, Chris Malone, Eric Brisson, Martha Scheckel, Nathan Moore, Darrel Downs, Charles Schreiber, Ron Elcombe, Begum Aybar-Damali, Ruth Charles, Jeanne Danneker, Jim Williams

Guests: Glenn Petersen, Mark Stambaugh, Andy Ferstl, Brian Aldrich

1. Call to Order- the meeting was called to order at 3:32 pm by Chair Ann Rethlefsen
2. Adoption of Agenda- additional agenda item, New Business C, Learning Outcomes, m/s Danneker/Schmidt to adopt modified agenda, motion passes.
3. Approval of Minutes: January 13, 2010 Danneker/Moore m/s to adopted minutes reflecting addition of correct name for Ramos, add Charles Schreiber
4. Chair’s Report- Budget discussion at Meet & Confer. 2012-13 there may be some changes. Last choice is retrenchment, but it is unknown at this time. No future Early Separation Incentives are planned.
5. General Education Program Request: Mark Stambaugh- request to be under General Studies instead of USP. Under General Education he needs just 1- 3hour ‘Different Cultures’ course, under USP there would be a number of courses required. Transferred from a junior college. m/s Wrolstad/Iyengar to approve request. Motion passes unanimously.
6. Course & Program Proposal Subcommittee Report: There was no CPPS Meeting. There will be one next Wednesday, 2/3/2010.
7. University Studies Subcommittee Report from January 20, 2010. There was no University Studies Meeting. NOV for director will be coming out shortly.
8. Notifications
	1. USS Retroactive Credit Notification: FLAN 218: The New Europeans
	2. ART 221: Art History I: Change in course description;
	3. ART 222: Art History II: change in course description;
	4. ART 252: Survey of Women Artists: Change in Course Title from Survey of Women Artists to Survey of Women in Art; Change in course description
	5. CME 460: Introduction to Finite Element Analysis: Change in course description
	6. BANKED COURSE: OM 398: Internship
	7. BANKED COURSE: OM 399: Internship Problems
	8. BANKED COURSE: OM 434: Quality and Productivity Management
	9. BANKED COURSE: OM 444: Operations Strategy
	10. CMST: Change in existing major, minor, etc.: Catalog copy
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9. Old Business:
	1. Review of the 300-400 Level Course Rule for Graduation: Glenn Petersen-
	Rule has been on the books for 10 years. Cases where students do not have adequate credits(40 hours) at 300-400 level. The 64 credit rule has been subsumed. You can transfer up to 80 credits from 2 year colleges. On the order of 100 out of 8000 students will be affected. One aim is to become more consistent with MnSCU credit transfer rules.
	There has been some confusion between this 40 credit rule and the 30 credit residency requirement. The requirement to be enrolled during the semester of graduation has been waived.
	2. Other
10. New Business:
	1. “Program Outcome Assessment Review” was presented by Brian Aldrich. Question as to whether there was a timeline/deadline for departments to have outcome assessments done for courses. The steering committee is writing the report this summer, rough drafts to be circulated this fall. site visit will be spring 2012. The program materials are being put up on the portal.
	2. Finding A2C2 on the new web: To find A2C2:
* Go to faculty/staff homepage
* Under campus links select Faculty Links
* A2C2 is the first item on the Faculty Link list.
	1. Learning Outcomes- Nathan Moore began writing learning outcomes for one course, but he has expanded to include all his courses. Regulation 3-4, section A-2, syllabus or course outline should be amended to include a statement of learning outcomes for the course. Discussion-being too specific with Learning Outcomes may cause issues when different faculty teach the same course. There is a worry that there will not be enough flexibility in individual faculty being able to teach their courses. What, if anything, is the difference between learning outcomes and course objectives?
1. Adjournment-the meeting was adjourned at 4:44pm by chair Ann Rethlefsen