ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE

A2C2 Minutes for December 1, 2010

TLTS Maxwell 158

3:30 p.m.

Attendees: Larry Bergin, Vic Colaizzio, Ed Thompson, Pat Paulson, Dana Brigson, Sara Hein, Kelly Herold, Dan Kauffman, Ann Rethlefsen, Myles Weber, Steve Allard, Nancy Jensen, Greg Schmidt, Mark Eriksen, Bob Newberry, Ron Elcombe, Tisha Hooks, Cathy Schmidt, Amy Reitmaier, Ed Slowik, Charles Schreiber, Roger Riley, Ruth Charles, Brian Aldrich, Jeanne Danneker, Jim Williams, Nathan Moore

Guests: Lori Beseler

1. Call to Order-the meeting was called to order at 3:33 pm by chair Ann Rethlefsen
2. Adoption of Agenda-m/s adopt Aldrich/Bergin. Motion passes.
3. Approval of Minutes: November 10, 2010. Minutes amended, m/s Bergin/Danneker to accept. Motion passes.
4. Chair’s Report- Passed around current status of Colleges for budget. Also mentioned that number of summer online class offerings increased.
5. Course & Program Proposal Subcommittee Report: Ed Thompson—from November 17, 2010. The CPPS recommends approval/disapproval of the following courses and programs.   
   CPPS recommendations listed below were accepted.

CPPS met on 11/17/2010 and recommends A2C2 approval of the follow two new course proposals:

A. GEOS 090 – Earth Talks Speaker Series   (0 SH)

B. CHIN 302 – Advanced Chinese II  (4 SH)

1. University Studies Subcommittee Report, Ann Rethlefsen – from November 17, 2010. The USS recommends approval/disapproval of the following courses.
2. Kelly Randall: Seppanen/Gegg-Harrison M/S Request that Kelly appropriately fill out the “Request for University Studies Course Substitution” form (available online), get the required signatures, and resubmit her request.
3. Cara Gulsvig: Seppanen/Gegg-Harrison M/S reject request.
4. Melissa Pond: Seppanan/Danneker M/S: approve request.
5. Karen Smaby: Seppanen/Hooks M/S: Give Karen Smaby the option of remaining under the General Education requirements from her original transcript. She needs to complete 6 credits that will transfer to the MN Transfer Curriculum category under which she has a deficit. Lori Beseler is working with Karen to meet the requirements.   
   All USP recommendations accepted(resubmit/ reject /accept).
6. Notifications

A. French 302: French Civilization and Culture: Change in Delivery Method; Change in perquisites

B. ENG 432/532:Comparative Literature: Change in Course Title

C. ENG 308: Playwriting/Screenwriting: Change in Prerequisites

VIII. Old Business:

IX. New Business:

* 1. USP III Update-next meeting December 15th. MnSCU CAO’s are meeting monthly, and the Mn Transfer Curriculum issues have been on every agenda. Carol Ziehlsdorf and Carl Stange will be attending these meetings.  
     Catalog descriptions may need to be revised to assist in getting courses accepted under the Mn Transfer Curriculum. Members asked for guidance or examples if MnSCU has “acceptable” course descriptions in mind.
  2. Other

X. Adjournment- the meeting was adjourned at 3:53 pm by chair Ann Rethlefsen.