ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE

A2C2 Minutes for WEDNESDAY, August 24, 2011

TLTS Maxwell 158

3:30 p.m.

1. Call to Order
2. Adoption of Agenda
3. Approval of Minutes: April 13, 2011 Approved and seconded (missed names)
4. Election of a secretary. No secretary elected, no volunteers. Suggestion: request temporary note-taking from Julie Lutz.
5. Chair’s Report
   1. Welcome!!!
   2. Please get me names of representatives and subcommittee members as soon as possible. Names distributed, corrections made.
   3. Please let me know of people receiving A2C2 information who should not be receiving it this year
   4. Other Meeting Schedule handed out. Contribute program: A. Rethlefsen will continue to work with. Reg 3.4: all new GEP requests will soon be required to be electronically submitted. Future inservice is planned. Ed Thompson: reminded committee to get CPPS proposals to CPPS in a timely manner (ie: not last minute). New Catalog submission deadline dates: Oct-Dec. New program ACCULOG- allows electronic management of catalog descriptions, course outlines, etc. Supposedly change will be easier to manage. Training anticipated.
6. Course & Program Proposal Subcommittee Report: There is no formal report as the subcommittee has not yet been formed for this year. We need two people from each college to fill the committee, or we cannot function. PLEASE consider volunteering for this very important committee. Without it, we get no new/revised courses or programs. Thank you to those who have already volunteered. Please submit names to A. Rethlefsen to fill the committee. This is important.

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| **REPRESENTATIVE** | **COLLEGE** |
| Ed Thompson | College of Science & Engineering |
|  | College of Science & Engineering |
| Rhea Walker | College of Education |
| Penny Warner | College of Education |
| Charles Schrieber | College of Liberal Arts |
| Brian Aldrich | College of Liberal Arts |
| Dawn Anderson | College of Nursing & Health Sciences |
| Linda Smith | College of Nursing & Health Sciences |
| Bob Newberry | College of Business |
| Brian Joo | College of Business |

1. General Education Program Subcommittee Report: There is no formal report as the subcommittee has not yet met this year. Thank you to the volunteers in their renewed or continuing terms. They will be a very busy group.

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| **GENERAL EDUCATION PROGRAM SUBCOMMITTEE** | **PROGRAM REPRESENTATION** | **TERM OF REPRESENTATION** |
| Ann Rethlefsen | Interim Chair | 2009 – 2012 |
| Chuck Ripley | English | 2010 – 2013 |
| Amy Hermodson | Communication Studies | 2009 – 2012 |
| Tisha Hooks | Mathematics | 2011 – 2014 |
| James Williams | Liberal Arts | 2011 – 2014 |
| Tim Gegg-Harrison | Science & Engineering | 2011 – 2014 |
| Dan Kauffman | Business | 2010 – 2013 |
| Jeanne Danneker | Education | 2010 – 2013 |
| Linda Seppanen | Nursing & Health Sciences | 2009 – 2012 |

John Campbell- wondered if Philosophy was represented in the Logical Reasoning category. Terms and conditions explained by A. Rethlefsen; current slate is full in the future this would be open. D Kauffman – it could be a Philosophy representative

1. Notifications:
   1. MIS 399: Internship Project (3): Change in prerequisites
   2. BUSA 399: Internship Projects: Change in prerequisites
   3. Business Administration: Management Minor: Change in existing major, minor, option, concentration, etc.
   4. MGMT 317: Human Resource Management: Change in course description
   5. Graduation Language for all Business Administration Department Majors and Minors: Change in existing major, minor, option, concentration, etc.
2. Old Business: None
3. New Business:
   1. Newly written REG 3-4 to update for the changes from the University Studies Program to the General Education Program

Dr. Thompson: concern regarding USP and GEP criteria categories and

approval.

Beseler: see D- Forms are there for USP and GEP.  
Possin- Need for USP/GEP changes give opportunity to both listings to have ability to change and offer them in a timely manner.

Campbell- Transitional overlap  
Charles- need for planning for both

Steve Allard- Confirmation of listing. Proper transitional 3.4 requesting approval for both categories.

Paul- Departments will tend to drop USP courses and GEP continues. Concern for reduced USP course options for upper classmen eventually.

Rethlefsen- Explained USP deadline of year-end 2017.

Seppanen- clarification of Reg 3.4. The old forms no longer show in reg 3.4. USP language probably still needs to exist within reg 3.4- new approval.

Elcombe- reminded of old gen-ed to new US- transitional approval of course substitution was necessary. GEP and USP must exist within Reg 3.4. Just part of the nature of the process. If a course meets the criteria in GEP but not USP, it is only listed as a GEP course.

Possin- recommends NOT leaving course substitution requests to the student. New courses should have the option to be listed under both USP and GEP.

Beseler- both show on the web.  
  
ED THOMPSON MOTION: Everywhere USP is stated in REG 3.4, instead of substituting GEP for USP ADD GEP with USP. 2nd Possin.

THOMPSON, etc/- Motion to amend motion:

USP reg 3-4 continues to live. Add a few more forms for GEP.

THOMPSON MOTION: TABLE THE MOTION. 2nd Aldrich

Vote: 15 to 9. Simple majority. Passed.

Possin: Move the new GEP subcommittee retains all the USP powers and can continue to exercise all powers within. 2nd Russ Smith.

Amendment to Motion: Use

3-4 A =(USP) and 3-4 B= (GEP)within committee.

MOTION: Move the new GEP subcommittee retains all the USP powers and can continue to exercise all powers within and 3-4 a = (USP language) and 3-4b = (GEP language) within committee. 2nd: Russ Smith

Motion Carried.

Elcombe- Move that this new proposal be approved, language consistent (USP/GEP) The proposal of 3-4 as submitted be approved and add the USP forms back. Discussion

Motion: Courses may be approved for up to two goal areas Possin 2nd Motion carries.

Discussion:

Forms- how to double-list an existing course? Suggestion: C- how to apply for an additional goal area.

Contradiction in number of goal areas you can apply for. Ambiguity in double-listing. Needs Discussion.

Edit Proposed reg 3-4: Courses may be approved for up to two goal areas. Motion-Possin, Elcombe, approved.

B. Deannne Mohr: Humanities list – nine classes left out of fine and performing

arts category. Please list these as Fine Arts classes NOT Humanities.

MOTION:

John Campbell- GOAL 6- minimum of 3 credits of Humanities and 3 credits Fine arts are required within the 9 credits required in the category. The Fine Arts courses will include all courses that were (formerly) in the USP Fine and Performing Arts category **[CHAIR’S NOTE; WE CANNOT ACCEPT THIS completely as written; NOT ALL COURSES THAT WERE FORMERLY IN USP CARRY OVER TO GEP; SUGGESTION: AMEND MOTION TO INCLUDE ONLY THOSE COURSES THAT WENT TO GEP; although the minutes should reflect what was voted on, we cannot accept it in the long term; remember, GEP has specific critieria that a number of courses could not meet]** along with all Fine Arts courses (MUS, ART and THAD) that were (formerly) included in the USP Humanities category. 2nd Myles Weber

Concern for 900- 1800 seat availability, Open to all, Pre-reqs and pre-approval on the “previous” list.

Kauffman: the old USP- courses could come from departments. How will you make the distinction as to which category a course will fall into? Answer 51% criteria rules.

Possin- 3-4 needs to be updated if the motion is considered.

Larry Bergin- Call the question

2nd: Paul Schumacher

Call passes Motion carries.

* 1. New General Education Program Document: Includes student/faculty needs
  2. Deanne Mohr: Goal Area 6
  3. We did not get an appropriate discussion on 120 credit hour reduction programs; send to next meeting

1. Adjournment