ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE

A2C2 Minutes for October 24, 2012

TLTS Maxwell 158

3:30 pm

Attendees: Anne Plummer, Ed Thompson, Pat Paulson, Sara Hein, Amy Hermodson, Tim Gegg-Harrison, Rinnel Atherton, Myles Weber, Steve Allard, Matthew Strecher, Connie Mettille, Greg Schmidt, Tammi Owens, Ajit Daniel, Jeff Draskoci-Johnson, Eric Brisson, Susan Davies, David Speetzen, Fred Otto, Matt Bosworth, Charles Schreiber, James Reidy, Brian Aldrich, Jeanne Danneker, Heather Williams

Guests: Julie Gonzalez, Rita Rahoi-Gilchrest, Lori Beseler, Jim Williams

1. Call to Order-the meeting was called to order at 3: 31pm by Chair Ann Rethlefsen
2. Adoption of Agenda- added item IX. A. curriculog, m/s to adopt, Danneker/Hermodson, motion passes.
   1. Added French courses to Notifications
   2. VII. Notifications
      1. GERMAN 401: Survey of Literature: Medieval to Baroque: BANKED
      2. GERMAN 402: 18th and 19th Century Literature: BANKED
   3. Other
3. Approval of Minutes: October 10, 2012- minutes amended to add approval of item IX. Minutes approved as amended.
4. Chair’s Report
5. Course & Program Proposal Subcommittee Report: Ed Thompson—from October 17, 2012, CPPS meeting. CPPS recommends approval/disapproval of the following courses. No discussion, subcommittee recommendations approved.
6. PHYS 312: Practical Considerations of Teaching Science (2) was

approved

1. SPAN 310: Spanish for the Professions (4) was approved pending

revisions

            3. EL 449: Appreciative Coaching Theory and Practice (1) was approved

           4. EL 414: Introduction to Change and Leadership (3) was approved

1. General Education Program Subcommittee, Tim Gegg-Harrison – from October 17, 2012. No business conducted.
2. Notifications
   1. WAGS 348: Topics in Women’s & Gender Studies (2): Change in delivery method
   2. CHEM 352 (Organic Chemistry)- This course is an artifact of the trimester system. It was the third course in the Principles of Organic Chemistry sequence at three credits each. These credits are now met with CHEM 350 and 351 at 4 and 5

credits, respectively. BANKED

* 1. CHEM 354 (Characterization of Organic Compounds)- This course has not been

offered in over 15 years. A characterization course, its offerings have been replaced by CHEM 427, an instrumental course aimed at elucidation. BANKED

* 1. CHEM 380 (NMR Applications)- This course was offered once only in accordance with an implementation plan for a new nuclear magnetic resonance spectrometer (NMR) as outlined in an NSF grant. BANKED
  2. CHEM 420 (Topics in Industrial Chemistry)- This course has not been offered for

over 15 years. Industrial applications of chemistry are not as relevant as more

regularly-offered electives. BANKED

* 1. CHEM 428 (Chemical Separations)- This course has not been offered for over 15

years. Many separation techniques and their applications are regularly addressed

in other upper-level courses. BANKED

* 1. CHEM 465 (History of Chemistry)- This course has not been offered for over 15

years. BANKED

* 1. MATH 305: Probability: Change in prerequisites
  2. MATH 112: Modeling with Functions for Business: Change in course title to Modeling with Functions
  3. STAT 301: Introductory Statistics for Health Sciences: Change in prerequisites; change in course title to : Statistical Thinking for Healthcare
  4. MATH 140: Applied Calculus: Change in course description
  5. MATH 110: Finite Mathematics: Change in course description
  6. HERS 430: Public Health: BANKED
  7. MCOM 175: Computer Applications: Change in existing major, minor, option, concentration, etc.
  8. MCOM 210: Visual Communication: Change in existing major, minor, option, concentration, etc.
  9. MCOM 173: Video and Audio Production: Change in existing major, minor, option, concentration, etc.
  10. MCOM 172: Print and Web Production: Change in existing major, minor, option, concentration, etc.
  11. MCOM 171: Media Writing: Change in existing major, minor, option, concentration, etc.
  12. MCOM 381: Desire and Technology: Change in Prerequisites
  13. FRENCH 204: Special Topics in French Literature: BANKED
  14. FRENCH 205: Special Topics in French Culture: BANKED
  15. FRENCH 301: French Composition: BANKED
  16. FRENCH 302: French Civilization and Culture: BANKED
  17. FRENCH 401: Phonetics and Pronunciation: BANKED
  18. FRENCH 402: French Literature I: BANKED
  19. FRENCH 403: French Literature II: BANKED
  20. FRENCH 404: French Literature III: BANKED
  21. GERMAN 401: Survey of Literature: Medieval to Baroque: BANKED
  22. GERMAN 402: 18th and 19th Century Literature: BANKED

1. Old Business: REG 3-4 Changes: Ann Rethlefsen stated that some changes still need to be made.
2. New Business:
   1. Curriculog-Acalog is being used for the Academic Catalog. Two years ago faculty asked that Reg 3-4 and related curriculum paperwork be moved to electronic document workflow.

Discussion of status of possible implementation, need for departments informing Curriculog admin of the department approved workflow. One issue raised was how would you reverse an approval decision in the Curriculog system?   
Paulson will ask Curriculog to put on a demo at A2C2 at next meeting on November 7th. Paulson will ask Curriculog to be able to talk to current beta customers, issues of data security, data location with regard to backups or disaster recovery. Can the system be configured to give approval if someone does not sign within the allotted time?

1. Adjournment- meeting was adjourned at 4:01pm by chair Ann Rethlefsen.