

Winona State University Regulation 3-19 states that a department may bank an inactive course or program and no longer list it in the catalog by providing a written request to that department's dean with a rationale for this action. Upon the Dean's approval, the Academic Affairs and Curriculum Committee and the Academic Vice President will be notified. A course or program which has been banked cannot be reinstated except by following the procedure outlined in Regulation 3-19. Any course or program which is banked and not reinstated within five years should be permanently deleted.

Approved by the Department _____	<u>y-9389nowen CH</u>	Sep 18 Date
Approval of College Dean _____	<u>[Signature]</u> Dean of College	<u>9-23-13</u> Date
Notification of A2C2 _____	<u>[Signature]</u> Chair of A2C2	<u>9/24/13</u> Date
Notification of Vice President for Academic Affairs _____	Vice President of Academic Affairs	Date
Submitted to Registrar on _____ POSTED 1-29-13	Date _____	Registrar: Please inform department chair via e-mail that Notification has been recorded.