WINONA STATE UNIVERSITY
FORM FOR PERMISSION FOR ONE-TIME COURSE OFFERING

Type one copy only. After form is signed, the Dean’s Office will make copies and distribute as follows: Original to Dean and copies to Department Chairperson, A2C2, and Registrar; additional copies to Graduate Council and Graduate Dean for graduate courses.

Date: November 12th, 2013

Department: Health Exercise & Rehabilitative Sciences (HERS)

Course Number: HERS 319  Course Title: Health Service Management and Administration

Credits: 3 credits  Prerequisites: HERS 316 (Introduction to Public Health) or instructor’s permission

To be required for Major____ (B.A.), _____(B.S.):  for Minor____ (B.A.), _____(B.S.)

Elective _____ X _____

Elective counts toward:  Major____, Minor____, Certification____

Type of Grading: _____ X _____ Grade Only or _____ P/NC Only or _____ P/NC option

Term and year to be offered: May 2014

Give Title, brief description and content of the course:

This course introduces students to the concepts of management and administration in health care with emphasis on effective leadership and understanding the complex nature of the American health care industry. Students will be introduced to theories of management and models of leadership used in health care administration. They will study organizational behavior, human resource management, strategic planning, measures of health service quality, information technology, ethics and finance and budgeting.

Grade Only.

Indicate why it is important to offer this course:

This course represents a unique opportunity for students to learn the basics of health service administration and management from an experienced health administrator. The course will be offered by a Winona State Alumna who is an health service administrator with experience of working in hospital management, administrative research, the Centers for Medicare and Medicaid and is now vice president of a company set up to help other companies administer the changes mandated by the Affordable Care Act.

Department action at meeting date: 12/12/13

Will this course require additional funding?  ______ Yes  ______ No

Will this course require additional staff?  ______ Yes  ______ No

Approve  ______ Disapprove  ______

Department Chairperson

Approve  ______ Disapprove  ______

College Dean

Approve  ______ Disapprove  ______

Graduate Dean
EXEMPLARY FROM MEETING MINUTES
Health, Exercise & Rehabilitative Sciences Department
Thursday, December 12, 2013 *** 10:30 – Noon *** Maxwell 376 (Ex Phys Lab)

Meeting Facilitator: Dr. Zeller, Chair
Attendees: Appicelli, Darst, Geyer, Hansen, Kastello, Lee, Macon, Metzle, Pecarina, Sternberg, White, Zeller
Absent: Kraemer, Lenz, Nelson, Odland, Poock

CTO at 10:33 a.m.

I. Approval of November 1, 2013, Minutes – Attached
   White/Appicelli M/S to approve minutes. Motion passed.

II. Additions or corrections to the agenda

III. Jolly Goods

IV. Announcements

V. Chair’s Report

VI. New Business
   F. Curriculum Committee (Peter Sternberg) is requesting Departmental approval on the following:
      a. HERS 319 – Health Service Management and Administration (one-time course offering)
         An alumnus of WSU will teach it in May, primarily online. There are 24 students interested.
      b. HERS 305 – Health, Exercise & Medicine: An International Perspective (GEP – Goal 8)
         This travel study course needs approval to be in the GEP program under Goal 8.

      The Curriculum Committee recommends the Department approve these curricular proposals.
      Faculty voted unanimously to approve both as written.

VII. Old Business

VIII. Committee Reports
      A.

IX. Club Reports
      A.

X. Adjourn
   White/Kastello M/S to adjourn. Meeting adjourned at 11:45 a.m.

Respectfully submitted by,
Mary Kaye Pecarina
cc: Dean McBreen