**ACADEMIC AFFAIRS AND CURRICULUM COMMITTEE**

A2C2 Minutes for March 25, 2009

Kryzsko Commons Dining Rooms C & D

3:30 p.m.

Attendees: Ann Rethlefsen, Larry Bergin, Hamid Yeganeh, Dana Brigson, Sara Hein, Rita Rahoi-Gilchrest, Paul Schumacher, Dan Kauffman, Melanie Reap, Rhea Walker, Maryam Eslamloo-Grami, J Paul Johnson, Ron Mazur, Candace Kairies Beatty, Nancy Jensen, Greg Schmidt, Bob Newberry, Robin O’Callaghan, Chris Malone, Pat Paulson, Eric Brisson, Martha Scheckel, Nathan Moore, Kara Lindaman, Carrie Fried, Ron Elcombe, Carole Madland, Aurea Osgood, Jeanne Danneker, Jim Williams, Nancy Eckerson

Guests: Andy Ferstl, Peter Henderson

1. Call to Order-the meeting was called to order at 3:32pm by chair Ann Rethlefsen.
2. Adoption of Agenda-m/s Bergin/Danneker, adopted unanimously
3. Approval of Minutes: February 25, 2009 m/s Bergin/Johnson, adopted unanimously
4. Chair’s Report-agenda moved to IX. New Business A.
USP director position has not been filled for next year. IFO recommended a 3 year position, administration appears to want an interim 1 year position to review USP. No motion from A2C2 to change current position which is to support the already supported 3 year USP director position, as done previously.
5. Course & Program Proposal Subcommittee Report: Ed Thompson—from March 18, 2009. The CPPS recommends approval/disapproval of the following courses and programs. Recommendation approved unanimously.

I.  New Courses:

a. SOCW 360: Experiencing Mexican Cultures (3)   **Approved 7-0**

b.  SOCW 361: Mexican Social Services (3)   **Approved 7-0**

c.  SOCW 362: Mexican Migration: Cultural and Political Interactions (3) **Approved 7-0**

d.  CS 216: Web Technology II (3)   **Approved 7-0**

e.  EDST 469: Global Student Teaching (1-18)   **Approved 7-0**

f.  MKTG 365: Advanced Professional Selling (3)   **Approved 6-0-1**

                g.  MKTG 105: Marketing in a Global Society (3)   **Approved 7-0**

h.  MUS 417: Instrumental Pedagogy for the Applied Studio (1)   **Approved 7-0**

i.  MUS 453: Topics in Music History (3) **Approved 7-0**

j.  MUS 248: Chamber Ensemble (1) **Approved 7-0**

k.  MUS 306: Conducting II   **Approved 7-0**

II.  Revised Courses:

a.  CMST 371: Discussion and Small Group Dynamics (3)  **Approved 7-0**

b.  MUS 305: Conducting I (1)  **Approved 7-0**

III.  New Programs: None

IV.  Revised Programs

a.  MTHT: Mathematics Secondary Program   **Approved 7-0**

b.  Marketing Minor **Approved 7-0**

c.  Marketing Major **Approved 7-0**

d.  Music Business **Approved 7-0**

e.  Music: Liberal Arts **Approved 7-0**

f.  Music: Music Performance **Approved 7-0**

1. University Studies Subcommittee Report, J. Paul Johnson – from March 18, 2009. The USS recommends approval/disapproval of the following courses.

**COURSE/FLAG PROPOSALS**

**Writing Flag: CMST 366, Organizational Communication (3), Tammy Swenson Lepper.  USS recommends APPROVAL.**Recommendation approved unanimously.

**RENEWAL REQUESTS**

**USS recommends the following courses for renewal through fall of 2017.  An asterisk denotes that a comment will be forthcoming to the offering department.  Courses not on the list of renewals will be rescheduled for April 1, and offering departments will be contacted.**Recommendation approved unanimously.

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| Arts & Science Core: Humanities |
| DEPT/LINK | # | Title | S.H. | USS recommendation |
| [ARAB](http://www.winona.edu/ifo/Foreign_Languages.htm)  | 102   | Intro to Arabic Gram/Lit   | 4   | RENEWAL\* |
| [ART](http://www.winona.edu/ifo/art_course_proposals.htm)  | 109  | Intro to Art  | 3  | RENEWAL\* |
| [ART](http://www.winona.edu/ifo/art_course_proposals.htm) | 221  | Art History I  | 3  | RENEWAL\* |
| [ART](http://www.winona.edu/ifo/art_course_proposals.htm) | 222  | Art History II  | 3  | RENEWAL\* |
| [ART](http://www.winona.edu/ifo/art_course_proposals.htm) | 224  | American Art  | 3  | RENEWAL\* |
| [CHIN](http://www.winona.edu/ifo/Global%20Studies.htm)  | 101  | Beginning Chinese I  | 4  | RENEWAL\* |
| [CHIN](http://www.winona.edu/ifo/Global%20Studies.htm)  | 102  | Beginning Chinese II  | 4  | RENEWAL\* |
| [CMST](http://www.winona.edu/ifo/CM_Course_%20Proposals.htm)  | 283  | Intro Rhetorical St  | 3  | RENEWAL |
| [CMST](http://www.winona.edu/ifo/CM_Course_%20Proposals.htm) | 289  | Gender/Communication  | 3  | RENEWAL |
| [ENG](http://www.winona.edu/ifo/English%20Course%20Proposals.htm)  | 106  | ESL:Acad Rdg/Wrtg I  | 3  | RENEWAL |
| [ENG](http://www.winona.edu/ifo/English%20Course%20Proposals.htm)   | 120  | Introduction to Literature  | 3  | RENEWAL |
| [ENG](http://www.winona.edu/ifo/English%20Course%20Proposals.htm)   | 240  | Young Adult Literature  | 3  | RENEWAL |
| [FREN](http://www.winona.edu/ifo/Foreign_Languages.htm)  | 101  | Elem French I  | 4  | RENEWAL\* |
| [FREN](http://www.winona.edu/ifo/Foreign_Languages.htm)  | 102  | Elem French II  | 4  | RENEWAL\* |
| [GERM](http://www.winona.edu/ifo/Foreign_Languages.htm)  | 101  | Elem German I  | 4  | RENEWAL\* |
| [GERM](http://www.winona.edu/ifo/Foreign_Languages.htm)  | 102  | Elem German II  | 4  | RENEWAL\* |
| [HIST](http://www.winona.edu/ifo/History%26Paralegal.htm)  | 120  | West Civ to 1500  | 3  | RENEWAL\* |
| [HIST](http://www.winona.edu/ifo/History%26Paralegal.htm) | 121  | West Civ 1500-1815  | 3  | RENEWAL\* |
| [HIST](http://www.winona.edu/ifo/History%26Paralegal.htm) | 122  | West Civ 1815-Present  | 3  | RENEWAL\* |
| [HIST](http://www.winona.edu/ifo/History%26Paralegal.htm) | 150  | US Hist to 1865  | 3  | RENEWAL |
| [HIST](http://www.winona.edu/ifo/History%26Paralegal.htm) | 151  | US Hist Since 1865  | 3  | RENEWAL |
| [HIST](http://www.winona.edu/ifo/History%26Paralegal.htm) | 214  | The Mississippi River  | 3  | RENEWAL |
| [HUM](http://www.winona.edu/ifo/English%20Course%20Proposals.htm)  | 140  | Approaches to Film  | 3  | RENEWAL |
| [JPN](http://www.winona.edu/ifo/Global%20Studies.htm)  | 101  | Beginning Japanese I  | 4  | RENEWAL\* |
| [JPN](http://www.winona.edu/ifo/Global%20Studies.htm)  | 102  | Beginning Japanese II  | 4  | RENEWAL\* |
| [MUS](http://www.winona.edu/ifo/Music.htm)  | 109  | Intro to Music  | 3  | RENEWAL |
| [MUS](http://www.winona.edu/ifo/Music.htm) | 112   | Musical Culture/Mississippi River   | 3  | RENEWAL |
| [MUS](http://www.winona.edu/ifo/Music.htm) | 113  | Women in Music  | 3  | RENEWAL |
| [MUS](http://www.winona.edu/ifo/Music.htm) | 122  | The Hist of Rock Mus  | 3  | RENEWAL |
| [PHIL](http://www.winona.edu/ifo/Philosophy.htm)  | 120  | Introductory Phil  | 3  | RENEWAL |
| [PHIL](http://www.winona.edu/ifo/Philosophy.htm) | 201  | Classical Phil  | 3  | RENEWAL |
| [PHIL](http://www.winona.edu/ifo/Philosophy.htm) | 230  | Moral Theory  | 3  | RENEWAL |
| [PHIL](http://www.winona.edu/ifo/Philosophy.htm)  | 240  | Philosophy of Science  | 3  | RENEWAL |
| [PHIL](http://www.winona.edu/ifo/Philosophy.htm) | 260  | Problems in Philosophy  | 3  | RENEWAL |
| [PHIL](http://www.winona.edu/ifo/Philosophy.htm) | 270  | Philosophy of Religion  | 3  | RENEWAL |
| [PHIL](http://www.winona.edu/ifo/Philosophy.htm)  | 280  | Philosophy of Art  | 3  | RENEWAL |
| [PHIL](http://www.winona.edu/ifo/Philosophy.htm) | 301  | Early Modern Philosophy  | 3  | RENEWAL |
| [PHIL](http://www.winona.edu/ifo/Philosophy.htm) | 302  | Contemporary Philosophy  | 3  | RENEWAL |
| [PHIL](http://www.winona.edu/ifo/Philosophy.htm) | 341  | Intro to Just War Tradition  | 3  | RENEWAL |
| [RESC](http://www.winona.edu/ifo/RCollege%20Course%20Proposals.htm)  | 140   | Topics in Humanities   | 3  | RENEWAL |
| [SPAN](http://www.winona.edu/ifo/Foreign_Languages.htm)  | 101  | Elem Spanish I  | 4  | RENEWAL\* |
| [SPAN](http://www.winona.edu/ifo/Foreign_Languages.htm)  | 102  | Elem Spanish II  | 4  | RENEWAL\* |
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| Arts & Science Core: Fine and Performing Arts |
| DEPT/LINK | # | Title | S.H. | Notes/Action |
| [ENG](http://www.winona.edu/ifo/English%20Course%20Proposals.htm)  | 222  | Intro Creative Writing  | 3  | RENEWAL |
| [MCOM](http://www.winona.edu/ifo/Mass%20Communication.htm)  | 115  | Photography Appreciation  | 3  | RENEWAL\* |
| [MUS](http://www.winona.edu/ifo/Music.htm)  | 110  | Intro to Jazz  | 3  | RENEWAL\* |
| [MUS](http://www.winona.edu/ifo/Music.htm) | 111  | Film Mus:Art Behind Scene  | 3  | RENEWAL |
| [MUS](http://www.winona.edu/ifo/Music.htm) | 120  | Intro to Music Theory  | 3  | RENEWAL\* |
| [MUS](http://www.winona.edu/ifo/Music.htm) | 141  | World Music Ensemble  | 1  | RENEWAL |
| [MUS](http://www.winona.edu/ifo/Music.htm) | 239  | Jazz Combo  | 1  | RENEWAL |
| [MUS](http://www.winona.edu/ifo/Music.htm) | 240  | Percussion Ensemble  | 1  | RENEWAL |
| [MUS](http://www.winona.edu/ifo/Music.htm)  | 241  | Symphonic Wind Ensemble  | 1  | RENEWAL\* |
| [MUS](http://www.winona.edu/ifo/Music.htm) | 242  | Orchestra  | 1  | RENEWAL |
| [MUS](http://www.winona.edu/ifo/Music.htm) | 243  | Concert Choir  | 1  | RENEWAL |
| [MUS](http://www.winona.edu/ifo/Music.htm)  | 244  | Jazz Ensemble  | 1  | RENEWAL |
| [MUS](http://www.winona.edu/ifo/Music.htm) | 247  | Woodwind Ensemble  | 1  | RENEWAL |
| [MUS](http://www.winona.edu/ifo/Music.htm) | 320  | Music for Elem Tchrs  | 3  | RENEWAL |
| [RESC](http://www.winona.edu/ifo/RCollege%20Course%20Proposals.htm)  | 143   | Experience and Expressions   | 3   | RENEWAL |
| [THAD](http://www.winona.edu/ifo/Theatre%20and%20Dance.htm)  | 111  | Theatre Appreciation  | 3  | RENEWAL\* |
| [THAD](http://www.winona.edu/ifo/Theatre%20and%20Dance.htm) | 115  | Dance Appreciation  | 3  | RENEWAL |
| [THAD](http://www.winona.edu/ifo/Theatre%20and%20Dance.htm) | 131  | Perf I for Everyone  | 3  | RENEWAL |
| [THAD](http://www.winona.edu/ifo/Theatre%20and%20Dance.htm)  | 141  | Oral Interpretation  | 3  | RENEWAL |
| [THAD](http://www.winona.edu/ifo/Theatre%20and%20Dance.htm) | 151  | Tap Dance  | 1  | RENEWAL |
| [THAD](http://www.winona.edu/ifo/Theatre%20and%20Dance.htm) | 153  | Jazz Dance I  | 4  | RENEWAL |
| [THAD](http://www.winona.edu/ifo/Theatre%20and%20Dance.htm)  | 155  | Modern Dance I  | 3  | RENEWAL |
| [THAD](http://www.winona.edu/ifo/Theatre%20and%20Dance.htm) | 157  | Ballet I  | 4  | RENEWAL |
| [THAD](http://www.winona.edu/ifo/Theatre%20and%20Dance.htm)  | 205  | Make Up for the Performer  | 1  | RENEWAL\* |
| [THAD](http://www.winona.edu/ifo/Theatre%20and%20Dance.htm) | 253  | Jazz Dance II  | 3  | RENEWAL |
| [THAD](http://www.winona.edu/ifo/Theatre%20and%20Dance.htm) | 255  | Modern Dance II  | 3  | RENEWAL |
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| [THAD](http://www.winona.edu/ifo/Theatre%20and%20Dance.htm) | 257  | Ballet II  | 3  | RENEWAL |
| [THAD](http://www.winona.edu/ifo/Theatre%20and%20Dance.htm) | 295  | Making Interdisciplinary Connections  | 3  | RENEWAL |

1. Notifications
	1. MCOM 226: Video/Multimedia Planning and Design: Change in course description
	2. MCOM 220: Broadcast Writing: Change in Course Description
	3. MCOM 210: Visual Communication: Change in Course Description
	4. MCOM 205: Principles of Internet Communication: Change in Course Description
	5. MCOM 319: Studio Photography: Change in Course Description
	6. MCOM 326: Interactive Media Production: Change in Prerequisites
	7. MCOM 419: Senior Seminar in Photojournalism: Change in Course Title; Change in Grading Option; Change in Course Description, Change in Prerequisites
	8. MCOM 440: Public Relations Campaign: Change in Course Description; Change in Prerequisites
	9. CS 116: Web Technology: Change in existing major, minor, option, concentration
	10. ART 240: Typography I: One Time Course Offering
	11. MKTG 325: Professional Selling: Change in Course Description
	12. MUS 406: Conducting II: Change in Course Title; Change in Prerequisites
	13. MUS 351: Music of the Middle Ages: Renaissance and Baroque: Change in Course Title
	14. MUS 352: Music of the Classical Period, 19th and 20th Centuries: Change in Course Title
	15. MUS 249: Madrigal Ensemble: Change in Course Title
	16. BIOL 312: General Ecology: Change in Prerequisites
	17. BIOL315: Environmental Biology: Change in Prerequisites
	18. CHEM: BS Major Chemistry, Option B: Change in course title; change in catalog description; change in existing major, minor, option, concentration, etc.: Change to: ACS Chemistry
	19. CHEM 430: Change in Course Title from Individual Problems in Chemistry to Individual Projects in Chemistry
	20. NURS 432: Principles of OR Nursing: Change in title to: Principles of Perioperative Nursing
	21. ART 452: ONE TIME COURSE OFFERING: Advanced Survey of Women in Art
2. Old Business: 120 Credit Hour Team-
Final paper work for those not going for waiver will be brought to the April 8, 2009 A2C2 meeting.
3. New Business:
	1. Susan Hatfield’s Position: HLC Co-Chairs: Rita Rahoi-Gilchrest, Andy Ferstl, Peter Henderson
	All three co-chairs attended to give an overview.
	Reassign time for HLC coordinator position, but Provost has asked that a new way be considered to do assessment on campus. Assessment is in the purview of the faculty, and faculty want faculty to have influence over the process.
	A2C2, USP, CPPS and Assessment all work together, and all are currently faculty run. Some faculty worry about a loss of control.
	Assessment is not just curriculum, but also a source of information for programs, and program planning.
	Some items needed for accreditation are not in place and should have been in place 10 years ago.
	Is this a structural change to solve another problem?
	Current HLC coordinator does a lot to help with IR issues.
	Currently about 4 open but frozen positions in A, IR (2 each).
	Current offer is for 3/8 reassign time (just for HLC) to be given to Assessment coordinator. The other 5/8 reassign time was University wide assessment. If the 5/8 reassign time is withheld, does WSU Assessment day go away? The 5/8 reassign time (rat) for WSU Assessment was originally funded by a grant obtained around 2001.
	What can be done to change assessment to help in WSU continuing self assessment? Recommend a committee be formed to determine what needs to be changed regarding the WSU assessment process. There is only one more A2C2 meeting this academic year.
	Are the 3/8 rat and 5/8 rat positions related or interdependent? Appears that to a certain extent these positions are independent.
	If there is not an HLC coordinator focused on these issues, the fear is that these issues will not be given the attention they need by Academic departments. The HLC steering committee is mainly composed of faculty.
	Faculty would like to be proactive in their approach to this issue.
	Discussed issues related to the creation of a Task Force. Need not just A2C2 but also the Graduate Council, and several other All University Committees such as Undergraduate Experience…
	Suggestion made that these other committees be made aware of their charges in relation to the HLC accreditation issues, and address these. Perhaps Senate should work to give these committees more direction.
	But none of these other committees are charged with collecting data.
	The IR data is something faculty will need guidance to work with.

	Suggested motion: We believe a strong academic component is necessary, however this is broader than the purview of A2C2 alone.

	Friendly amendments to create this motion: m/s/t Malone/Elcombe/Moore Resolve that the role of an assessment coordinator encompasses more than the curriculum. We also believe that a strong involvement by the faculty is critical for the success of assessment. Therefore we recommend that a university-wide task force on defining assessment at WSU be created. Motion adopted unanimously.
	2. Notification Item from Dean Peter Henderson. Handout “Reinstatement Plan for German Major, Minor, and German Teaching Programs in Fall 2012”-

	French and German are the lowest enrollment major at WSU with 10(?) or fewer students enrolled in upper division classes each semester. Budget issues force a reconsideration of resource deployment; basically the issue is high cost and low demand. Spanish has a much higher enrollment. Programs should be reviewed periodically over time, and curriculum is ever evolving. New programs are created and become important.

	French and German staffing have not been adequate to build up the program over the past several years. Spanish has had two faculty, and has expanded over the last several years.

	The Foreign Language Department- there were three alternatives. There is a student demand for global perspective courses. This is occurring at other universities. Appears foreign languages will be combined with Global Studies.
	Teacher education could be in trouble if French or German are no longer offered as majors at WSU. There will be licensure issues.

	There is disagreement by faculty as to the presentation of the data. Students have not been notified. French and German faculty assist in the Spanish program. New department and changes were not done by consultation, rather by decree. Entering freshmen are being blocked from entering the French or German programs.
	3. MnSCU Online Coding vs. Our Coding
	There has been a change to the MnSCU course coding.
	Are we consistent?
	Who is doing the coding?
	Is there a change to the budgetary issues of how tuition dollars are allocated.
	m/s Kauffman/Schumacher Send this matter to CPPS. Motion adopted, one against.
	4. WSU Reg. 3-4 Senate suggested that the modification to Reg 3-4 be sent to PP&G for review. They suggested some changes to clarify the policy changes. m/s Paulson/Bergin motion adopted unanimously.
4. Adjournment-the meeting was adjourned at 4:59pm by chair Ann Rethlefsen