Winona State University
Professional Science Masters Program
Applicant Recommendation Form

Applicant Name: ________________________________

The applicant for whom you are commenting has made an signed election on their application for admission to the WSU Professional Science Master’s program regarding their desire to waive their right to inspect the following recommendation. The applicant was instructed to inform you of their election. Please feel free to inquire with the applicant or with the director of the PSM program if you have any questions or wish to confirm the applicant’s choice.

Thank you for your time in completing this recommendation.

Recommendation Provider Information

Name: ________________________________________________

Job Title: ____________________________________________

Employer: __________________________________________

Relationship to Applicant _______________

Address________________________________________________

City___________________________ State_______ Zip _____________

Work Tel._______________________ Email_____________________

In what capacity have you known the applicant:

___________________________________________________________________

___________________________________________________________________

How many years have you known the applicant: ________ years
QUALITIES TO BE RANKED
Below, it is requested that you rank the applicant with regard to a list of qualities that are typical of successful graduate students.

Please indicate the basis for comparison that you will use to make the following rankings:

___ Undergraduate Students       ___ Professional Scientists

___ Employees                     ___ Other: _______________________________________________________

Please evaluate the applicant by selecting the rating that most nearly represents your assessment of the characteristic listed. If you lack the knowledge to make a rating, select “Unknown”.

QUALITY RANKING

___ Research ability
___ Intellectual ability for grad work
___ Creative or innovative talent
___ Ability to express ideas orally
___ Ability to write
___ Graphic expression
___ Math/analytical ability
___ Ethical standards and integrity
___ Leadership ability
___ Ability to work with others
___ Knowledge in area of proposed study
___ Motivation and depth of commitment to graduate study
___ Ability to function independently
___ Professional maturity
___ Instructional Potential (leading discussions, educating others, etc.)

___ Overall recommendation compared to others

Ranking choices
(E) Exceptional
(V) Very Good
(A) Average
(B) Below Average
(N/A) Not Applicable or Unknown

RECOMMENDATION
Please write a candid narrative evaluation of this applicant’s qualifications and potential for success as a graduate student. Please address the following points: unique positive factors, potentially negative factors, comparative strength or record, relevant research or other scholarly experience, rigor and reputation of the undergrad college and major, rank in class, professional promise, ability to express views orally and in writing, ability to conceptualize and integrate knowledge, and any other factors or considerations that you think should be brought to the attention of the admissions committee.