Present: Kate Parsi, Beth Twiton, Ann MacDonald, Ann Durley, Vicki Englich, Amanda Duffy, Candice Guenther, Tania Schmidt, Sarah Olcott, Gar Kellom, Mike Turgeon, Justin Loehr, Barbara Oertel, Tracy Rahim, Nancy Peterson, Paula Scheevel, Chad Kjorlien, Charlie Opatz, Jill Quandt, Jenny Lamberson

1. Call to Order
   a. Check for quorum (15) - yes
   b. Approval of Agenda (Rahim/Guenther)

2. Secretary/Treasurer Report
   a. Approval of minutes - December (Olcott/Opatz)
   b. Campus Account - $1.00
   c. Winona National Account - $788.50
   d. No new members to report

3. Vice President Report
   a. Campus Evaluation Committee – nothing to report

4. President’s Report
   a. Meet and Confer - Proposed system wide withdrawal date was discussed. We provided feedback that if MnSCU is trying to pick a common withdrawal date then using a certain percentage of the semester isn’t necessarily going to achieve a common date across the system. If we push it back to 80% there is not a lot of the semester left. It is challenging to pick dates that work across the system.
   b. Request for information about any personnel changes in your programs affecting ASF members (reorganizations, resignations, etc.) – nothing to report

5. New Business
   Changes to Academic Standing Policy (This was emailed with the agenda. Barb Oertel explained the changes and answered member questions) – Advising Services monitors the academic progress of students. This policy change came from an IFO committee. This committee is charged with reviewing the academic standing policy, hearing appeals, etc. The committee recommended the policy changes to the IFO senate, and then it went to Meet and Confer. The reason for change is to align with the MnSCU policy on academic standing. We have been out of compliance with the MnSCU policy. It is time to make the changes. The new policy will align with the financial aid policy for satisfactory progress. It is now confusing for students because there are different processes. We will be aligning with the Financial Aid policy as much as possible. Students will be using the exact same criteria for both financial aid and academic standing and only go through one appeal process, at least initially. If a student successfully goes through the academic appeal process then they will not need to go through the Financial Aid appeal process. Credit completion and GPA are both being looked at. Students need a 2/3 completion rate and minimum 2.0 GPA to be in good standing. MnSCU has decided we will consider transfer credits in completion rate. We will now include transfer credits in our calculation. Only completed work transfers in so new transfer students will always start at 100% completion rate. Academic status is only based on WSU credits.
Once a student falls below the standards they will be given an academic warning – which is a language change from our previous practice. If they remain below standards after the term of warning, then they are suspended. If a student successfully appeals, then they can attend classes but they will be on academic probation. Historically we’ve only suspended at end of the academic year. Now it will be done after every semester. Students will never go from good standing to suspension...they will get a warning first. Students can also go from probation to suspension. It is recommended that you review the flow chart that was sent with the agenda. For Summer Session there will be a dramatic change. Students who are on suspension at end of the academic year will not be able to go to summer school. They will not be suspended before May term classes start though. Students will be warned but not prevented from signing up. If they are suspended they will not be allowed to complete summer classes even if they’ve already started or completed them unless they successfully appeal. Appeals may or may not be available before classes start. All the other MnSCU schools are doing it this way. Students on academic warning or probation need to understand that they are taking a risk if they enroll in summer classes and don’t end up meeting minimum progress standards. Students who are on academic warning need to do a warning meeting before they can register for the next semester. The name of this meeting will be changed from Probation meeting. The new policy will likely go into effect in May. Please share this information with others in your department that work with students.

6. Old Business

Sun Dial – The plaque is still there but the sundial is gone. We are assuming the sundial was vandalized. What should we do instead? There was a suggestion of etching an arrow pointing true north in a rock. Sarah will check into how much this would cost. We are hoping for something we just have to do once and then be done with it so we don’t have ongoing maintenance.

7. Committee Reports

a. State Committee Reports
   i. State Legislative Committee – MnSCU (Ayers) — no report
   ii. Negotiations—(Peterson) - no report

b. All-University Committees-- Looking for member updates
   i. Calendar committee (Quandt) - Draft sent with agenda – The drafts largely follow the template from the last cycle. There is a system wide common start date that we cannot adjust. There is a desire to have our spring break overlap with RCTC’s whenever possible. RCTC hasn’t determined their spring break dates this far out though.
   ii. Conduct (Guenther) – The committee met after Thanksgiving. Alex held two training session on procedures, etc. We think there will be an appeal coming up early this semester.
   iii. AUTC (Schmidt)– Connie approved the scans of computers for social security numbers. IT will help you clean them up. We are moving forward with the Kindle trial. MnSCU reports don’t always work. Staff gets the emails about issues but Ken Janz never sees them. He is being told everything works great by MnSCU. When dealing with MnSCU if you are having issues with screens that don’t work, etc. let Tania or Ken know so they are aware of what is going on. There is an undercurrent with the new chancellor that we may be moving to PeopleSoft which would be a massive undertaking. PeopleSoft is Microsoft based.
   iv. Lyceum (Englich) Dan Savage – of the “It Gets Better Campaign” will be here in September. Kathy Peterson is working on others.
v. Engaged Teaching and Scholarship (Englich) Committee will announce the next theme next month. They are recruiting for faculty, staff, students, and community member nominations for the Engagement Awards.
v. All University Campaign (Opatz) – The kick off events will be February 22nd at 2:30 PM in Winona and February 23rd at 10:30 AM in Rochester. They are meeting again next Thursday.
vii. HLC (Quandt)– They are marketing for the site visit and working on the RFP for SIAs. The RFP will be coming out in the next couple of weeks. The due date for applications will be April 2 and you will be notified by April 30 whether or not you will be receiving funds.

c. Search Committees
1. Director of Development - no report
2. Athletic Director – no report
3. Health Force Minnesota K-16 position– no report
4. Advancement—Scholarship Coordinator – no report
5. Dean of International Students – no report
6. Presidential Search– encouraging people to put a bug in our ear for people that might be good candidates. Committee will have a phone meeting at end of January for an update. Tentative plan is for interviews in March and campus visits in early April.

8. Good of the Order
- Jill Quandt: Email from WSU Continuing Ed was sent out for a leadership training opportunity. It consists of 6 half-day sessions starting in January. Spots are still available. First session is January 10th. Contact Jamie Groth for more information.
- Tracy Rahim: Matt Noland and Tom Hill are finishing fitting the Purple Rooms with 50” flat screen TVs so there is no longer the need LCD projectors in those rooms. There will still be some LCDs available in Kryzsko for other setups. East Hall is getting new lighting and screens. As you are thinking about future events know that there are several new improvements in Kryzsko.

9. Meet & Confer Items (Jan. 19th, 9 am)
- Academic standing policy feedback
- Budget

10. Meeting Adjourned (Loehr/Englich)

Next meeting –February 7th at 8:30 am Maxwell 158 and ST 112

Respectfully submitted,

Jenny Lamberson
ASF Secretary
January 4, 2012