Milestones in Graduate Education

Below is a general outline of forms or events that are important to remember. The forms/events are listed in the chronological order in which they usually occur. Please pay attention to these milestones as they will help you reach your goal.

1. **Application to Candidacy**: An “Application to Candidacy” form must be on file with the Office of Graduate Studies before completing 16 credits. Please see your advisor or Graduate Handbook/Catalog for more information. *(Graduate Certificate students need to submit a “Certificate Program Plan” form.)*

   Complete the “Supplement to Candidacy” form if there are any changes in your course work after submission of the original candidacy form.

2. **Thesis/EBP Project**: Using the Research Guidelines, complete EBP/Thesis project. Submit the “Bindery” form to the Graduate Studies Office to show completion of the EBP/Thesis Project.

3. **Application for Graduation**: An “Application for Graduation” form must be submitted to the Office of Graduate Studies by midterm of the previous term prior to graduation *(see academic calendar for official due date)*. Please see your advisor or Graduate Handbook/Catalog for more information. *(Graduate Certificate students need to submit a “Certificate Program Completion” form.)*

4. **GRADUATION!** You have achieved your goal. Congratulations!!

   Order Cap and Gown. The Winona State Bookstore sells these items. Please visit [www.wsubookstore.com](http://www.wsubookstore.com) for information on ordering Caps and Gowns.

If you have ANY questions about these milestones or about the program, please make an appointment to speak to your academic advisor.

Most forms listed above may be found either at the Graduate Studies website located at: [www.winona.edu/gradstudies](http://www.winona.edu/gradstudies); Or the Graduate Programs in Nursing website at: [www.winona.edu/graduatенursing/forms.asp](http://www.winona.edu/graduatенursing/forms.asp)